



At: Gadeirydd ac Aelodau'r Pwyllgor
Archwilio Cymunedau

Dyddiad: Dydd Gwener, 6 Medi
2013

Rhif Union: 01824 712554

ebost: dcc_admin@denbighshire.gov.uk

Annwyl Gyngorydd

Fe'ch gwahoddir i fynychu cyfarfod y **PWYLLGOR ARCHWILIO CYMUNEDAU, DYDD IAU, 12 MEDI 2013** am **9.30 am** yn **SIAMBR Y CYNGOR, TY RUSSELL, Y RHYL.**

Yn gywir iawn

G Williams
Pennaeth Gwasanaethau Cyfreithiol a Democrataidd

AGENDA

RHAN 1: GWAHODDIR Y WASG A'R CYHOEDD I FYNYCHU'R RHAN HON O'R CYFARFOD

1 YMDDIHEURIADAU

2 DATGAN CYSYLLTIAD

Dylai Aelodau ddatgan unrhyw gysylltiad personol neu gysylltiad sy'n rhagfarnu gydag unrhyw fater a nodwyd y dylid ei ystyried yn y cyfarfod hwn.

3 MATERION BRYN FEL Y'U CYTUNWYD GAN Y CADEIRYDD

Hysbysiad o eitemau y dylid, ym marn y Cadeirydd, eu hystyried yn y cyfarfod fel materion brys o dan Adran 100B(4) Deddf Llywodraeth Leol 1972.

4 COFNODION (Tudalennau 5 - 14)

Derbyn cofnodion cyfarfod y Pwyllgor Archwilio Cymunedau a gynhaliwyd ar 4 Gorffennaf 2013 (copi ynghlwm).

5 STRATEGAETH PARTH CYHOEDDUS AR GYFER SIR DDINBYCH

(Tudalennau 15 - 38)

Ystyried adroddiad gan y Cyfarwyddwr Corfforaethol: Cwsmeriaid (copi ynghlwm) sy'n gofyn am farn Aelodau ar strwythur a chynnwys y Strategaeth Parth Cyhoeddus drafft ar gyfer y Cyngor.

9.35 a.m.

6 PARATOI AR GYFER CYNNAL A CHADW DROS Y GAEAF TYMOR 2013/14 (Tudalennau 39 - 42)

Ystyried adroddiad gan y Rheolwr Asedau a Risg (copi ynghlwm) sy'n gofyn am arsylwadau Aelodau ar y trefniadau arfaethedig ar gyfer cynnal a chadw dros y gaeaf i ymdrin ag amodau tywydd gwael a difrifol ar ffyrdd y sir.

10.10 a.m.

Egwyl Gysur

7 TÎM CYRCHFANNAU, MARCHNATA A CHYFATHREBU – MODEL GWEITHREDU NEWYDD (Tudalennau 43 - 58)

Ystyried adroddiad gan y Pennaeth Cyfathrebu, Marchnata a Hamdden (copi ynghlwm) sy'n nodi manylion y newidiadau allweddol a fu fel rhan o ailstrwythuro'r Tîm Cyrchfannau, Marchnata a Chyfathrebu, a'r model gweithredu newydd ar gyfer y tîm. Mae'r adroddiad yn gofyn am arsylwadau Aelodau am y dull newydd.

11.00 a.m.

8 RHAGLEN WAITH ARCHWILIO (Tudalennau 59 - 82)

Ystyried adroddiad gan y Cydlynnydd Archwilio (copi ynghlwm) ynglŷn ag adolygu rhaglen waith y pwyllgor a darparu'r wybodaeth ddiweddaraf i aelodau ar faterion perthnasol.

11.35 a.m.

9 ADBORTH GAN GYNRYCHIOLWYR PWYLLGORAU

Cael unrhyw ddiweddariadau gan gynrychiolwyr Pwyllgorau am amryw Fyrddau a Grwpiau'r Cyngor.

11.45 a.m.

AELODAETH

Y Cynghorwyr

James Davies
Peter Arnold Evans
Carys Guy
Huw Hilditch-Roberts
Rhys Hughes
Win Mullen-James

Bob Murray
Joe Welch
Cefyn Williams
Cheryl Williams
Huw Williams

COPIAU I'R:

Holl Gynghorwyr er gwybodaeth
Y Wasg a'r Llyfrgelloedd
Cyngorau Tref a Chymuned

Mae tudalen hwn yn fwriadol wag

PWYLLGOR ARCHWILIO CYMUNEDAU

Cofnodion cyfarfod o'r Pwyllgor Archwilio Cymunedau a gynhaliwyd yn Siambr y Cyngor, Ty Russell, Y Rhyl, Dydd Iau, 4 Gorffennaf 2013 am 9.30 am.

YN BRESENNOL

Y Cynghorwyr James Davies, Peter Arnold Evans, Carys Guy, Huw Hilditch-Roberts (Cadeirydd), Bob Murray, Cefyn Williams, Cheryl Williams a/ac Huw Williams

Sylwedyddion: Y Cynghorwyr David Smith a/ac Bobby Feeley

HEFYD YN BRESENNOL

Cyfarwyddwr Corfforaethol: Cwsmeriaid (HW), Rheolwr Datblygiad Economaidd a Busnes (TB), Rheolwr Rheolaeth Datblydiad (PM), Pennaeth Amgylchedd (SP), Rheolwr Gwella Gwasanaethau (VR), Rheolwr Priffyrdd Strategol (MH), Rheolwr Adran: Rheoli'r Rhwydwaith (TT), Swyddog Strategaeth Tai (SL), Rheolwr Strategaeth Tai (SK), Rheolwr Gwasanaeth: Datblygiad Strategol (GG), Rhedwraig Tim Cefnogi Pobl (KN), Cydlynnydd Archwilio (RE) a/ac Gweinyddwr Pwyllgor (SLW)

1 YMDDIHEURIADAU

Derbyniwyd ymddiheuriadau am absenoldeb oddi wrth y Cynghorwr(wyr) Rhys Hughes, Win Mullen-James a/ac Joe Welch

2 DATGAN CYSYLLTIAD

Ni ddatganwyd unrhyw gysylltiad personol na rhagfarnllyd.

3 MATERION BRYN FEL Y'U CYTUNWYD GAN Y CADEIRYDD

Ni chodwyd unrhyw faterion bryn.

4 COFNODION

Cyflwynwyd cofnodion Pwyllgor Archwilio Cymunedau a gynhaliwyd ar 23 Mai 2013.

PENDERFYNWYD derbyn cofnodion y cyfarfod a gynhaliwyd ar 23 Mai 2013 a'u cymeradwyo fel cofnod cywir.

5 RHAGLEN Y RHYL YN SYMUD YMLAEN (ADRODDIAD CHWARTEROL)

Cyflwynodd Rheolwr Datblygiad Economaidd a Busnes adroddiad (a gylchredwyd yn flaenorol) i ddarparu gwybodaeth am gynnydd yn nhermau gweithredu Strategaeth Adfywio Y Rhyl yn Symud Ymlaen.

Pedair prif ffrwd gwaith y rhaglen a'u statws ar hyn o bryd oedd:-

- Roedd gan Ardal Adfywio Gorllewin y Rhyl statws Oren ar y pryd
- Roedd gan Canol y Dref statws Oren ar y pryd
- Roedd gan Glan y Môr a Thwristiaeth statws Melyn ar y pryd
- Roedd gan Byw a Gweithio yn y Rhyl statws Oren ar y pryd

Wrth ystyried yr adroddiad, cafwyd trafodaethau fel a ganlyn:-

- Mae CSDd yn gweithio mewn partneriaeth gyda Llywodraeth Cymru a Phennaf ar Brosiect Gwell Tai Gorllewin y Rhyl. Mae'r statws oren cyfredol yn dangos ansicrwydd am y prosiect wrth ddisgwyl am benderfyniad yr Archwilydd yn dilyn Ymchwiliad Cyhoeddus Gorchymyn Prynu Gorfodol. Er gwaetha'r penderfyniad, roedd cam nesaf y dymchwel – gogledd Gronant Street – i fod i ddechrau y mis hwn.
- Y lleoliad arfaethedig ar gyfer canolfan ddŵr newydd oedd ar y promenâd gyferbyn a'r tŵr awyr. Y cynllun i'r dyfodol oedd dymchwel yr Heulfan ac ailffurfweddu ac ailfodelu Theatr y Pafiliwn. Oherwydd agosrwydd y ganolfan ddŵr newydd i'r tŵr awyr, roedd hyn yn creu mwy o gyfleoedd ar gyfer defnyddio'r tŵr awyr yn y dyfodol. Ni wnaed penderfyniad am faint arfaethedig y pwll yn y ganolfan newydd hyd yn hyn. Mae'n annhebygol y bydd pwll cystadlu 50 metr yn cael ei adeiladu oherwydd cyfyngiadau ariannol a chyfyngiad lle sydd ar gael – gan y dylai pyllau cystadlu gael cyfleusterau pyllau cynhesu ac oeri ar yr un safle hefyd. Y ddau opsiwn arall i'w hystyried fyddai pwll pedair lôn 50 metr, neu pwll 25 metr gyda mwy o ddewis hamdden. Mae gwaith partner ar fodel ariannol manwl yn cael ei gyflawni ar hyn o bryd. Byddai'n rhaid i'r ganolfan ddŵr fod yn gyfleuster gydol y flwyddyn ar gyfer y gymuned leol a denu ymwelwyr er mwyn iddo fod yn ymarferol yn ariannol.
- Cwblhawyd gwaith adnewyddu'r adeilad a adnabyddir fel y Bee Hotel yn flaenorol ac roedd un tenant wedi'i gadarnhau eisoes. Roedd yr adeilad yn darparu lle ar gyfer swyddfeydd o safon da ac felly nid oedd yr awdurdod lleol yn rhagweld unrhyw broblemau yn cael tenantiaid eraill i arwyddo.
- Datblygiad Ocean Plaza. Roedd y Cynghorydd Joan Butterfield wedi bod yn gweithio gyda'r Datblygwyr yn dilyn pryder yr Aelodau am flerwch y safle. Roedd y datblygwyr wedi cytuno i roi palis pren newydd yn y safle a bydd lefel y rwbel yn cael ei leihau a'i dirlunio. Byddai'r gwaith yn dechrau yn ystod y mis nesaf.
- Roedd canol y dref yn ganolbwynt cais am gyllid lleoedd llewyrchus llawn addewid. Byddai Queens Market yn cael ei gynnwys fel rhan o gais lleoedd llewyrchus llawn addewid. Petai'r cais yn llwyddiannus, gall fod gymaint a £5 miliwn bob blwyddyn. Byddai hyn yn ariannu nifer o brosiectau yng nghanol y dref rhwng Ebrill 2014 a Mawrth 2017. Byddai hyn yn gwneud gwahaniaeth mawr i'r Rhyl dros y tair i bum mlynedd nesaf.
- Harbwr y Rhyl. Roedd ail fraich y bont yn cael ei gosod yn fuan.
- Roedd dyluniadau Ysgol Uwchradd y Rhyl yn cael eu datblygu. Roedd archwiliadau'n cael eu cynnal i benderfynu sut i sicrhau bod y cyfleuster newydd yn gweithio ar gyfer y gymuned a chymunedau busnes ac fel ysgol hefyd. Byddai cyfleoedd technoleg yn creu busnes ychwanegol yn ystod y gyda'r nos a'r penwythnosau.

- Roedd adeilad Costigans gyferbyn â Gorsaf Drenau y Rhyl wedi'i adnewyddu'n llawn yn allanol. Roedd gwaith angen ei gwblhau tu mewn i'r adeilad, gan nad oedd llawer o ddi-ddordeb o ran tenantiaid arfaethedig yn rhentu'r adeilad yn anffodus. Felly, byddai'n rhaid adnewyddu tu mewn i'r adeiladu er mwyn annog tenant arfaethedig i ddefnyddio'r adeilad.

PENDERFYNWYD y dylid derbyn a nodi adroddiad cynnydd am weithredu Strategaeth Adfywio y Rhyl yn Symud Ymlaen.

6 RHEOLI SAFLEOEDD CARAFANNAU

Cyflwynodd y Rheolwr Rheoli Datblygu adroddiad (a gylchredwyd yn flaenorol) yn darparu gwybodaeth am gynnydd prosiect i fonitro a gorfodi rheoliadau deddfwriaethol ar safleoedd carafán yn y sir a rheoli adeiladu rhai newydd.

Roedd hyn yn ddiweddariad i'r adroddiad a gyflwynwyd i Bwyllgor Archwilio Cymunedau ym mis Gorffennaf 2011.

Y broblem yn y sir yw bod nifer o garafannau'n cael eu defnyddio fel prif breswylfa yn hytrach nag er diben gwyliau. Byddai angen casglu cryn dipyn o wybodaeth er mwyn canfod unrhyw doriadau i amodau cynllunio neu drwyddedu. Gall y parciau carafannau gael eu rheoleiddio gyda cheisiadau cynllunio a thrwyddedu newydd a byddai gofyn iddynt wneud y safleoedd yn gyfreithlon. Roedd Strategaeth Safle Carafannau yn cael ei lunio. Byddai Swyddog Iechyd yr Amgylchedd yn casglu gwybodaeth am y safleoedd carafannau, gan gynnwys treth y cyngor, gwybodaeth yr heddlu a'r gwasanaeth tân. Bydd Rheolwr Diogelu'r Cyhoedd yn sefydlu Seminar Safleoedd Carafannau gyda pherchnogion parciau carafannau mawr.

Yn y Cynllun Datblygu Lleol (CDLI) nodwyd nad oedd unrhyw ofyniad i adeiladu mwy o safleoedd carafán sefydlog ychwanegol yn y sir, oni bai bod galw mewn perthynas â chefnogi twristiaeth yr ardal.

Roedd problemau'n codi petai pobl yn byw mewn carafán yn anghyfreithlon, gan fod posibilrwydd y byddant yn ddigartref. Byddai'n rhaid cynnwys y Gwasanaethau Cymdeithasol a Thai yn y mater hefyd.

Roedd yn rhaid rheoleiddio cynllunio gyda chymau gweithredu penodol i ddelio â'r broblem o garafannau preswyl ar safleoedd gwyliau. Roedd angen asesiad brys i weld a oedd yr awdurdod lleol wedi ailgartrefu unrhyw un mewn carafannau, a thrwy hynny'n cynnwys y gwasanaethau cymdeithasol a thai.

Os yw safle carafannau'n cael ei ganfod yn torri'r rheoliadau ond nad oeddent yn gwneud cais am "newid defnydd", y dewis llym fyddai cau'r safle. Os mai hyn fydd y dewis, gallai'r sir gael eu gadael gyda safle gwag. Yr ail ddewis yw cyflwyno cais i'r Pwyllgor Cynllunio a nodi canran y lleiniau sy'n cael eu defnyddio fel lleiniau preswyl.

Mynegwyd pryderon gan yr aelodau am gyflymder y broses. Gofynnwyd am restr o'r safleoedd sy'n cael eu targedu. Roedd y ffaith bod nifer o bobl yn byw mewn carafannau'n cael ei ystyried fel treth ar adnoddau'r Cyngor. Byddai ymagwedd

amlasiantaethol a dadansoddiad risg/effaith yn cael eu llunio fel rhan o Strategaeth Safleoedd Carafannau. Byddai angen cefnogaeth Corfforaethol a byddai'n rhaid ymgynghori gyda'r Cyfarwyddwr Corfforaethol: Uchelgais Economaidd a Chymunedol.

Roedd Cyngor Bwrdeistref Sirol Conwy wedi rhedeg cynllun peilot, nid yw canlyniad y cynllun yn wyddys hyd yn hyn.

PENDERFYNWYD:-

- (i) *Bod y Pwyllgor yn derbyn a nodi'r adroddiad*
- (ii) *Bod adroddiad amlasiantaethol a dadansoddiad risg/effaith ynghyd â drafft Strategaeth Safleoedd Carafannau Sir Ddinbych yn cael eu cyflwyno i'r Pwyllgor ym mis Hydref 2013 i'w hystyried gan yr Aelodau.*

Gyda chymeradwyaeth y Pwyllgor amrywiodd y Cadeirydd y trefn busnes yn y cyswllt hwn.

7 GWELLA EIN DULLIAU DARPARU GWASANAETHAU PRIFFYRDD/ TIR Y CYHOEDD

Cyflwynodd Pennaeth yr Amgylchedd adroddiad (a gylchredwyd yn flaenorol) yn diweddarau'r aelodau am aildrefnu Gwasanaethau Priffyrdd/Tir y Cyhoedd y Cyngor.

Ar 18 Rhagfyr 2012, penderfynodd y Cabinet aildrefnu gwasanaethau priffyrdd/tir y cyhoedd y Cyngor. Roedd yr adroddiad yn amlinellu sut yr oedd syniadau'n cael eu datblygu a'u gweithredu. Roedd cyflwyno'r adroddiad yn darparu cyfle i Aelodau'r Pwyllgor siapio'r canlyniad terfynol.

Yr amcanion allweddol a osodwyd ym mhenderfyniad y Cabinet ym mis Rhagfyr 2012 oedd:

- (i) Achos newid diwylliant drwy raglen newid sydd wedi'i rheoli a'i gynllunio'n dda gan roi cwsmeriaid yng nghanol y modd y mae gwasanaethau'n cael eu darparu.
- (ii) Datblygu tîm rheoli cryf er mwyn cyflawni'r rhaglen newid a rheoli gwelliant parhaus wedi hynny.
- (iii) Gwella hydwythedd y Cyngor wrth ddelio â chynnal a chadw yn y gaeaf a sefyllfaoedd argyfwng.
- (iv) Datblygu systemau gweithredol sy'n effeithlon a hyblyg.
- (v) Ymgysylltu'n effeithiol gyda chynllun cenedlaethol at wasanaeth trafndiaeth rhanbarthol.

Byddai'r prosiect yn rhaglen parhaus tair blynedd. Byddai'r Uned Waith sydd newydd ei gyfuno yn caffael gwaith yn y dulliau mwyaf cost effeithlon. Gall hyn olygu defnyddio contractwyr lleol yn hytrach na staff mewnol. Byddai goruchwyliaeth agosach o'r gwaith y telir amdano yn cael ei gynnal, ac yn gyffredinol byddai'n darparu gwell gwerth am arian gan y byddai ansawdd y gwaith yn well ac felly'n parhau'n hirach.

Bydd gweithgareddau cynnal a chadw rheolaidd yn cael eu cynnal gan dimau gweithredol wedi'u huno gydag un pwynt cyswllt yn rheoli pob tîm. Roedd hyn yn cael ei gyfeirio ato fel Model Strydwedd. Yn gyffredinol, byddai llai o Reolwyr Gwasanaeth gyda mwy o ddirprwyo i staff coler las. Byddai defnyddio staff asiantaeth yn dod i ben dros amser. Byddai'n rhaid i'r staff coler las ymroi i hyblygrwydd wrth weithio. Byddai'n rhaid archwilio oriau blynyddol ac amlorchwyl a'u trafod gyda'r Undebau. Petai gweithlu fechan ac effeithlon yn gweithio'n hyblyg, dyna'r dull gorau o ddiogelu swyddi.

Gyda'r defnydd o Reoli Cyswllt Cwsmer, a gyda model Strydwedd ar waith, byddai cwsmeriaid y dyfodol yn derbyn ymatebion cyflymach ac ymatebion terfynol i unrhyw ymholiadau fyddai'n cael eu cyflwyno. Byddai ymatebion Rheoli Cyswllt Cwsmer yn cael eu monitro i sicrhau bod terfynau amser yn cael eu cadw.

PENDERFYNWYD bod yr aelodau'n derbyn yr adroddiad ac yn cefnogi cyfeiriad cyffredinol y gwaith mewn perthynas â gwella darpariaeth gwasanaeth.

8 CYFLWR PRIFFYRDD Y SIR

Cyflwynodd Rheolwr Strategol Priffyrdd adroddiad (a gylchredwyd yn flaenorol) i amlinellu cyflwr cyfredol rhwydwaith priffyrdd y Sir ac adnabod manau sydd angen gwaith cynnal a chadw gan gynnwys y paramedrau a methodoleg datblygu drafft rhaglen waith tair blynedd.

Rôl Rheoli Asedau oedd sicrhau fod y Cyngor yn derbyn y gwerth gorau o'r buddsoddiad a wneir yn y priffyrdd yn unol â'r technegau diweddaraf o ran rheoli asedau.

Roedd datblygiad y rhaglen yn fwyfwy seiliedig ar dystiolaeth. Roedd y broses yn seiliedig ar nifer o ddangoswyr cyflwr, barn y Rheolwr Rhwydwaith a Pheirianwyr Ardal, ymgynghori gyda Chynghorau Tref a Chymuned, a thrafodaethau a chytundebau gyda Grwpiau Ardal yr Aelodau.

Dangoswyr cyflwr oedd:-

- SCANNER (Asesiad Cyflwr Arwyneb ar gyfer Rhwydwaith Cenedlaethol Ffyrdd). Roedd yr arolwg yn cael ei gwblhau'n flynyddol ond nid oedd yn cynnwys y rhwydwaith gyfan ac roedd yn wael iawn ar ffyrdd C/di-ddosbarth, sef y rhan fwyaf o rwydwaith Sir Ddinbych.
- SCRIM (Peiriant Archwilio Cyfernod Rheolaidd Grym i'r Ochr). Yn mesur gwrthiant llithro gwlyb a phroffil arwyneb y ffordd ac roedd y cynnwys yn debyg i arolwg SCANNER. Oherwydd arwyddocâd y data, roedd yn tanategu'r penderfyniad ynglŷn â pa ffyrdd i'w cynnal a'u cadw.
- RCI (Dangosydd Cyflwr Ffordd). Mesur lleol o gyflwr gweledol holl ffyrdd sy'n y sir. Roedd Goruchwylwyr Priffyrdd y Cyngor yn archwilio'r priffyrdd yn rheolaidd. Data RCI oedd y dangosydd gorau o gyflwr y priffyrdd gan ei fod yn cael ei ddiweddarau'n rheolaidd ac yn cynnwys y rhwydwaith gyfan.

Roedd y rhaglen ar gyfer eleni ar waith eisoes ac roedd angen gwaith parhaus gyda'r prosesau cyfredol ar gyfer rhaglen 2014/15. Argymhellwyd y dylid sefydlu Gweithgor i ddatblygu strategaeth ar gyfer rheoli ased priffyrdd a fyddai yn sail ar

gyfer dyrannu cyllid cyfalaf yn y dyfodol, ac y byddai Aelod o bobl Grŵp Ardal yr Aelodau yn rhan o'r Gweithgor. Cadarnhaodd y Cydlynnydd Archwilio y bydd hi'n cysylltu â Rheolwr Cyswllt y Gymuned i drefnu hyn. Byddai cyflwr y priffyrdd yn cael eu hadolygu'n flynyddol ar ddiwedd tymor y gaeaf.

Mynegodd y Cynghorydd Cefyn Williams bryder ynglŷn â safon y ffyrdd yn ei ardal leol. Darllenodd y Cynghorydd Williams ddatganiad o Adroddiad Gwelliant Blynnyddol 2013 ar gyfer Sir Ddinbych gan Swyddfa Archwilio Cymru oedd yn nodi bod ffyrdd mewn "lleoliadau megis Dyffryn Dyfrdwy yn ymddangos i fod mewn cyflwr gwael iawn". Roedd yn dymuno nodi nad oedd ganddo unrhyw gŵyn yn erbyn unrhyw swyddogion ond roedd yn dymuno mynegi ei anfonlonrwydd gyda chyflwr y ffyrdd. Cytunodd y Rheolwr Strategol Priffyrdd i gyfarfod gyda'r Cynghorydd Williams i drafod y mater ar achlysur gwahanol tu allan i'r cyfarfod hwn.

Cadarnhaodd y Rheolwr Adain: Rheolwr Rhwydwaith i'r Pwyllgor bod yr holl ffyrdd yn y sir yn cael eu harolygu o leiaf ddwy waith y flwyddyn. Roedd pedwar cylch data wedi'u casglu dros y ddwy flynedd diwethaf ac roedd rhestr o'r ffyrdd gwaethaf yn y sir wedi'i chreu. Cadarnhaodd y Rheolwr Strategol Priffyrdd byddai drafft o Strategaeth Rheoli Ased y Priffyrdd yn cael ei lunio. Cadarnhaodd Pennaeth yr Amgylchedd y byddai Cynllun Cyfalaf Priffyrdd am 3 blynedd yn cael ei ffurfio.

PENDERFYNWYD:-

- (i) *Bod yr Aelodau'n derbyn ac yn cymeradwyo'r adroddiad*
- (ii) *Cytunodd y Pwyllgor y dylid cyflwyno drafft Strategaeth Rheoli Ased Priffyrdd i'r Pwyllgor Archwilio Cymunedau ym mis Tachwedd 2013 yn dilyn sefydlu'r Gweithgor.*

9 STRATEGAETH TAI LLEOL

Cyflwynodd Uwch Swyddog – Strategaethau a Phartneriaethau adroddiad (a gylchredwyd yn flaenorol) i ddarparu cyfle i'r Aelodau roi sylwadau am ddrafft Strategaeth Tai Lleol cyn ymgynghoriad ehangach.

Roedd Strategaeth Tai Lleol yn gosod sefyllfa tai lleol cyfredol ar draws pob daliadaeth ac yn darparu cyfarwyddiaeth strategol am bum mlynedd. Sefydlwyd y Strategaeth Tai Lleol yn 2007 ac roedd yn cael ei hadolygu'n llawn ar hyn o bryd.

Roedd Cyngor Sir Ddinbych yn gweithio mewn partneriaeth agos gyda Phrifysgol Glyndŵr i ddatblygu Strategaeth Tai Lleol gan eu bod yn cynnig cyfoeth o arbenigedd, ac roedd ganddynt gofnod da ac yn cyflwyno gwerth am arian.

Bydd Strategaeth Tai Lleol yn cael ei chyflwyno i'r Cyngor Llawn ym mis Medi 2013.

Gwnaed cais i'r Rheolwr Tai Cymunedol am brisiau yn dangos cymhariaeth o fyw mewn ardal wledig gyda byw mewn ardal ddinesig. Cadarnhaodd y Rheolwr Tai Cymunedol bod Swyddog Ymchwil newydd wedi'u penodi a byddai'r ffigurau ar gael mewn tua chwe mis.

PENDERFYNWYD:-

- (i) *Bod yr Aelodau'n derbyn ac yn nodi'r adroddiad a drafft Strategaeth Tai Lleol 2013-18*
- (ii) *Y bydd "adroddiad gwybodaeth" chwarterol ar gynllun gweithredu Strategaeth Tai Lleol yn cael ei gyflwyno i'r Pwyllgor er diben monitro, gyda'r amod y gellir galw'r Aelodau neu'r swyddogion arweiniol i mewn petai unrhyw feysydd pryder yn dod i'r amlwg.*

10 Y NEWYDDION DIWEDDARAF AR WASANAETHAU MEWNOL A ARIENNIR GAN CEFNOGI POBL YN SIR DDINBYCH

Derbyniwyd ymddiheuriadau gan Bennaeth Gwasanaethau Oedolion a Busnes ar gyfer yr eitem hon.

Cyflwynodd Aelod Arweiniol y Gwasanaethau Gofal Cymdeithasol a Phlant adroddiad (a gylchredwyd yn flaenorol) yn darparu'r wybodaeth ddiweddaraf ynglŷn â chyllid y gwasanaethau mewnol sy'n cael ei ddarparu gan Rhaglen Cefnogi Pobl yn Sir Ddinbych a'r cynlluniau i ddiogelu'r gwasanaethau yn dilyn toriadau cyllid Cefnogi Pobl.

Roedd y Cabinet wedi gofyn i Bwyllgor Archwilio Cymunedau ystyried effaith y trefniadau newydd ar ddarpariaeth a chyllid gwasanaethau Cefnogi Pobl yn Sir Ddinbych, gan gynnwys canfod pwysau yr achosir a datrysiadau posibl i liniaru unrhyw bwysau.

Lansiwyd rhaglen Cefnogi Pobl ddeng mlynedd yn ôl. Roedd cyllid ar gyfer gwasanaethau mewnol allweddol sy'n cael eu cefnogi gan raglen Cefnogi Pobl yn Sir Ddinbych yn cynnwys:-

- Tai Gofal Ychwanegol
- Cefnogaeth i bobl gydag Anabledd Corfforol
- Cefnogaeth i bobl gydag Anghenion Iechyd Meddwl
- Cefnogaeth i bobl sydd ag Anabledd Dysgu
- Gwasanaethau Teleofal
- Gwasanaethau Ailalluogi

Bydd cyllideb Cefnogi Pobl Sir Ddinbych yn wynebu toriadau o tua £330 mil y flwyddyn ar gyfer 2014/15 a 2015/16. Byddai hyn yn raglen pum mlynedd o doriadau gan achosi cyfanswm o ostyngiad o 20% i Grant Rhaglen Cefnogi Pobl Sir Ddinbych. Byddai hyn yn gyfystyr â toriadau o dros £70,000 y flwyddyn am y ddwy flynedd nesaf yn y gefnogaeth a ddarperir i Wasanaethau Oedolion Sir Ddinbych. Ar ddiwedd y cyfnod o ddwy flynedd, byddai posibilrwydd o doriadau pellach.

Roedd yn angenrheidiol sicrhau bod yr holl wasanaethau'n cael eu cefnogi'n llawn, gan gydymffurfio ag amodau'r grant, fel arall gallai'r cyllid gael ei adennill yn ôl.

Derbyniwyd llythyr gan Lywodraeth Cymru ar y bore y cynhaliwyd Pwyllgor Archwilio Cymunedau, ac mae dyfyniad ohono fel a ganlyn:-

“Rwyf eisiau sicrhau bod awdurdodau lleol a darparwyr gwasanaeth yn cyllido ar gyfer toriadau pellach. Mae Bwrdd Ymgynghorol Cenedlaethol Cefnogi Pobl yn ystyried toriadau pellach”.

Eglurodd Rheolwr Tîm Cefnogi Pobl i'r Pwyllgor bod contractau cyflogaeth wedi'i hailysgrifennu i adlewyrchu'r hyn y mae'r staff yn ei wneud. Roedd nifer o brosiectau wedi'u canslo. Mewn perthynas â thoriadau cyllid pellach, bydd yn rhaid i Gefnogi Pobl wneud penderfyniadau pa brosiectau sy'n berthnasol i'w cyllido'n strategol. Mae'n rhaid i anghenion yr holl bobl sydd eu hangen fwyaf gael eu cyflawni.

Cynigiwyd, ar ôl derbyn manylion toriadau pellach, y dylid cyflwyno adroddiad Rhaglen Cefnogi Pobl i'r Pwyllgor.

PENDERFYNWYD:-:

- (i) *Bod yr Aelodau'n derbyn ac yn nodi'r adroddiad*
- (ii) *Y bydd adroddiad yn diweddarar'r Pwyllgor Archwilio Cymunedau yn rhoi manylion am doriadau pellach sy'n cael eu cyhoeddi gan Lywodraeth Cymru ym mis Gorffennaf 2013, eu heffaith ar wasanaethau sy'n cael eu darparu gan y Cyngor, a'r camau y dylid eu cymryd i liniaru effeithiau ar ostyngiadau cyllid a diogelu pobl sy'n agored i niwed.*

11 RHAGLEN WAITH ARCHWILIO

Cyflwynwyd adroddiad gan Gydlynnydd Archwilio (a gylchredwyd yn flaenorol) yn gofyn am adolygiad yr Aelodau o Raglen Waith i'r Dyfodol y Pwyllgor a darparu diweddariad ar faterion perthnasol. Roedd drafft Rhaglen Waith i'r Dyfodol (Atodiad 1); Ffurflen cynnig Eitem ar gyfer Rhaglen y Pwyllgor Archwilio – Grant Athletwyr Talentog (Atodiad 2); Rhaglen Waith i'r Dyfodol y Cabinet (Atodiad 3) a Chynnydd ar Benderfyniadau'r Pwyllgor (Atodiad 4) wedi'u hatodi i'r adroddiad.

Cytunodd yr Aelodau ar yr addasiadau canlynol i'r Rhaglen Waith -

- Hydref – Drafft Astudiaeth Rheoli Llifogydd a drafft Strategaeth Safleoedd Carafannau i'w hychwanegu at y Rhaglen Waith i'r Dyfodol
- Tachwedd – ychwanegu drafft Strategaeth Rheoli Asedau Priffyrdd a Chynllun Cyfalaf Tair Blynedd at Raglen Waith i'r Dyfodol

Ynglŷn â ffurflen gais a gyflwynwyd ar gyfer ychwanegu “Grant Athletwyr Talentog” at raglen fusnes Pwyllgor Archwilio Cymunedau yn y dyfodol, yn anffodus oherwydd pwysau rhaglen waith a'r ffaith nad oedd 'effaith' yr eitem wedi derbyn sgôr uchel, penderfynodd y Pwyllgor beidio â'i gynnwys ar y rhaglen waith i'r dyfodol.

Yng nghyfarfod diweddar Grŵp Cadeiryddion ac Is-Gadeiryddion Archwilio, cytunwyd y byddai disgwyl i'r Aelod Arweiniol ar gyfer pwnc adroddiad gyflwyno ac arwain eitem, gyda'r swyddog yn bresennol i'w cefnogi yn y dyfodol. Byddai protocol yn cael ei lunio ar gyfer cyfarfodydd y dyfodol. Mae cyfarfod wedi'i drefnu rhwng Aelodau Arweiniol a Grŵp Cadeiryddion ac Is-Gadeiryddion Archwilio ddechrau mis Medi.

Gofynnodd y Cynghorydd Bob Murray am wybodaeth ynglŷn â rhybuddion cosb dirwy benodedig a roed gan Kingdom yn cael ei dderbyn ar unwaith yn hytrach nag aros tan yr eitem ar y rhaglen ym mis Hydref.

Gofynnodd y Cydlynnydd Archwilio am gynrychiolydd o'r Pwyllgor ar gyfer Fforwm Rhianta Corfforaethol. Argymhellwyd y Cynghorydd Win Mullen James. Cadarnhaodd y Cydlynnydd Archwilio y byddai'n cysylltu â'r Cynghorydd Win Mullen James.

PENDERFYNWYD y dylid cymeradwyo'r rhaglen waith i'r dyfodol fel y manylir yn Atodiad 1 yn amodol ar yr uchod.

12 ADBORTH ODDI WRTH GYNRYCHIOLWYR PWYLLGORAU

Dim.

DAETH Y CYFARFOD I BEN AM 12.35PM.

Mae tudalen hwn yn fwriadol wag

Adroddiad i'r:	Pwyllgor Archwilio Cymunedau
Dyddiad y cyfarfod:	12 Medi 2013
Aelod / Swyddog Arweiniol:	Aelod Arweiniol dros Barth y Cyhoedd
Awdur yr Adroddiad :	Cyfarwyddwr Corfforaethol Cwsmeriaid
Teitl:	Strategaeth Parth y Cyhoedd

1. Am beth mae'r adroddiad yn sôn?

Mae'r adroddiad hwn yn ymwneud â derbyn barn y Pwyllgor Archwilio Cymunedau ynglŷn â strwythur a chynnwys Strategaeth Parth y Cyhoedd y Cyngor. Mae'r strategaeth wedi ei hatodi yn Atodiad 1 yr adroddiad.

2. Beth yw'r rheswm dros lunio'r adroddiad hwn?

Hyd yma, nid yw'r Cyngor wedi cynhyrchu Strategaeth Parth y Cyhoedd sy'n amlinellu'r ffordd y mae'n bwriadu ymdrin â materion sy'n effeithio ar barthau cyhoeddus yn y Sir. Bu i adroddiad Archwiliad Mewnol ar y ffordd y mae'r Cyngor yn rheoli parthau cyhoeddus argymhell bod strategaeth o'r fath yn angenrheidiol er mwyn egluro a chael cysondeb yn y ffordd mae'r Cyngor yn ymdrin â'r maes pwysig hwn. Yr ail argymhelliad o fewn yr adroddiad Archwilio yw sicrhau gwell cydweithio rhwng gwasanaethau allweddol a gweithredu dull mwy corfforaethol o ran cynllunio ac ymateb i faterion sy'n ymwneud â pharthau cyhoeddus.

3. Beth yw'r Argymhellion?

Argymhellir bod aelodau'r Pwyllgor Archwilio yn gwneud sylwadau ar gynnwys y Strategaeth Parth y Cyhoedd ddrafft cyn iddi gael ei chyflwyno'n ffurfiol i'r Cabinet.

4. Manylion am yr adroddiad

Mae'r Strategaeth Parth y Cyhoedd ddrafft wedi ei datblygu yn dilyn ymchwil i strategaethau tebyg sy'n bodoli mewn awdurdodau eraill yng Nghymru a thu hwnt, gan gynnwys strategaethau tebyg o wledydd tramor. Roedd nifer o Gyfarwyddwyr a Phenaethiaid Gwasanaeth allweddol yn rhan o'r gwaith i ddechrau datblygu'r Strategaeth. Rhannwyd drafft cynharach o'r Strategaeth mewn gweithdy a oedd yn cynnwys uwch reolwyr a rheolwyr canol sy'n gyfrifol am ddarparu gwasanaethau parth cyhoeddus yn y Sir. Roedd y gweithdy yn sylfaen bellach ar gyfer datblygu'r Strategaeth. Mae'r Aelod Arweiniol hefyd wedi bod yn rhan o'r camau datblygu. Nod y ddogfen yw bod yn ddogfen strategol sy'n diffinio beth yw parth cyhoeddus ac yn nodi sut bydd y Cyngor yn rheoli ac yn dylanwadu ar y gwaith sydd ar y gweill. Mae'r Strategaeth yn ceisio diffinio pwysigrwydd gweithio mewn partneriaeth wrth weithredu newid sy'n gwella parthau cyhoeddus.

Mae ymgais wedi ei wneud i geisio diffinio rôl a chyfrifoldeb aelodau allweddol, aelodau Archwilio, aelodau Grwpiau Ardal yr Aelodau a swyddogion allweddol. Mae pedair egwyddor strategol wedi ei hamlygu:

- parth cyhoeddus sy'n gyraeddadwy a chyda cysylltiadau da
- Amgylchedd glân a thaclus
- Cadw a datblygu hunaniaeth leol
- Amgylchedd diogel

Ceir mwy o fanylion ynglŷn â'r pedair egwyddor ar dudalennau 5-8 y ddogfen ddrafft, ynghyd ag enghreifftiau ymarferol o ddatblygiadau'r misoedd a'r blynyddoedd diwethaf. Bydd y strategaeth yn cynorthwyo i gyflawni blaenoriaeth gorfforaethol "Strydoedd Glân a Thaclus" ynghyd â'r flaenoriaeth ar gyfer "Datblygu'r economi lleol". Wedi dweud hynny mae'r Strategaeth yn fwy eang na'r ddwy flaenoriaeth gan ei bod yn effeithio ar yr holl drigolion yn ogystal â'r rheiny sy'n gweithio ac yn ymweld â Sir Ddinbych.

Diben y Strategaeth yw dylanwadu ar y ffordd y bydd gwasanaethau'r Cyngor yn gweithio yn y dyfodol a'r ffordd y bydd y Cyngor yn cydweithio â phartneriaid i geisio gwella parthau cyhoeddus. Yn ogystal â datblygu a chytuno ar y Strategaeth hon, bydd mwy o waith yn cael ei wneud i ddod a gwasanaethau allweddol ynghyd i weithio'n fwy effeithiol ac i sicrhau cysondeb er mwyn cyflawni egwyddorion y Strategaeth. Enghraifft o'r math yma o weithgaredd, sy'n gweithio'n dda, yw datblygiad a gweithrediad y Strategaeth yn Erbyn Cŵn yn Baeddu. Yn ogystal, bydd uno Gwasanaeth Priffyrdd a Gwasanaeth yr Amgylchedd hefyd yn chwarae rhan allweddol wrth sicrhau gwell cyd-drefniant yn y Cyngor. Gwasanaethau eraill sy'n chwarae rhan bwysig yn y gwaith yma yw'r Gwasanaeth Cynllunio a Diogelu'r Cyhoedd, y Gwasanaeth Tai a'r Gwasanaeth Cyfathrebu, Hamdden a Marchnata. Er mwyn ymateb i'r ail argymhelliad yn yr adroddiad Archwilio, mae Cyfarwyddwr Corfforaethol Cwsmeriaid wedi dod â'r Penaethiaid Gwasanaeth perthnasol at ei gilydd i weithio ar ddatblygiadau allweddol.

5. Sut mae'r penderfyniad yn cyfrannu at y Blaenoriaethau Corfforaethol?

Bydd y Strategaeth yn cynorthwyo i gyflawni'r flaenoriaeth gorfforaethol ar gyfer "Strydoedd Glân a Thaclus" yn ogystal â'r flaenoriaeth ar gyfer "Datblygu'r economi lleol".

6. Faint fydd hyn yn ei gostio a sut bydd yn effeithio ar wasanaethau eraill?

Rhagwelir y bydd y rhan fwyaf o'r gwaith i ddarparu'r Strategaeth o fewn y cyllidebau gwasanaeth cyfredol ac o fewn y gyllideb sydd wedi ei neilltuo yn y Cynllun Corfforaethol ar gyfer y ddwy flaenoriaeth uchod.

7. Beth yw prif gasgliadau'r asesiad a gynhaliwyd ynglŷn ag effaith y penderfyniad ar gydraddoldeb?

Y penderfyniad yw ceisio barn yr Aelodau ynglŷn â strwythur a chynnwys Strategaeth Parth y Cyhoedd ddrafft. Bydd yr Asesiad o Effaith ar Gydraddoldeb, a gynhaliwyd ar y

cynnig i lunio strategaeth ddrafft (gwelwch Atodiad 2), yn darparu gwybodaeth ychwanegol i gynorthwyo'r Aelodau i ddeall cynnig drafft.

8. Pa ymgynghori a gynhaliwyd gyda'r Pwyllgorau Archwilio ac eraill?

Hyd yma mae'r ymgynghoriadau wedi cynnwys swyddogion perthnasol o'r gwasanaethau amrywiol sy'n ymdrin â pharth y cyhoedd, yr Aelod Arweiniol a'r Uwch Dîm Arweiniol. Mae Cynghorau Tref a Chymuned hefyd wedi derbyn copïau er mwyn cyflwyno sylwadau, yn ogystal â'r sector gwirfoddol a Chyfoeth Naturiol Cymru. Cynigir bod y Strategaeth ddrafft yn cael ei hystyried gan y Pwyllgor Archwilio Cymunedau ym mis Medi.

9. Datganiad y Prif Swyddog Cyllid

Bydd yn rhaid cwrdd ag unrhyw gost ychwanegol yn sgîl y Strategaeth yn defnyddio ein hadnoddau presennol.

10. Pa risgiau sy'n bodoli ac a oes unrhyw beth y gallwn ei wneud i'w lleihau?

Os yw'r Cyngor yn penderfynu peidio â datblygu Strategaeth Parth y Cyhoedd mae yna berygl na fyddwn yn bodloni'r argymhelliad a nodwyd yn yr adroddiad Archwilio, ac y bydd y diffyg cysondeb, a amlygwyd gan yr Archwilwyr, yn parhau yn broblem i'r dyfodol. Mae hyn yn achosi risg gan y gall dull y Cyngor ar gyfer parthau cyhoeddus fod yn llai effeithiol a chyson. Byddai datblygu Strategaeth gytunedig ar gyfer parthau cyhoeddus a strwythur gweithredol, a fyddai'n hyrwyddo gweithredu'r Strategaeth ar y cyd ag adrannau perthnasol, yn lleihau'r risg ac yn gwella dull yr Awdurdod ar gyfer ymdrin â pharthau cyhoeddus. Byddai hyn oll yn arwain at werthusiadau cadarnhaol gan drigolion ac ymwelwyr.

11. Pŵer i wneud y Penderfyniad

Mae Adran 111 o Ddeddf Llywodraeth Leol 1972 ac Adran 2 Deddf Llywodraeth Leol 2000 yn galluogi'r Cyngor i wneud penderfyniadau ynghylch y mater hwn.

At hynny, mae cyd-destun y polisi ar dudalen 9 a 10 y Strategaeth ddrafft yn amlinellu'r fframweithiau cyfreithiol sy'n llywodraethu sut mae parthau cyhoeddus yn cael eu rheoli.

Mae Erthygl 6.3.3(a) o Gyfansoddiad y Cyngor yn nodi'r rôl archwilio o ran datblygu polisi.

Swyddog Cyswllt:

Cyfarwyddwr Corfforaethol: Cwsmeriaid

Ffôn: 01824 712501

Mae tudalen hwn yn fwriadol wag

PUBLIC REALM STRATEGY

Version	3.5
Date Modified	21 June 2013
Document Controller	Hywyn Williams Corporate Director: Customers
Document Author	Ewan McWilliams Corporate Improvement Officer
Status	Draft

CONTENTS

Introduction.....	1
Definition.....	2
Roles	3
Strategic Principles.....	4
Accessible and well connected public realm	5
Clean and tidy environment	6
Local identity preserved and developed	7
A safe environment	8
Policy Context.....	9
Implementation and Monitoring	11

INTRODUCTION

A person's perception of the public realm is significantly influenced by the quality of the environment as they walk, cycle, or drive through it. The people's perception of the public realm in Denbighshire was recently understood from a significant amount of research, analysis, consultation, and engagement work undertaken to support the development of the Corporate Plan. The output from these research activities was the identification of the corporate priority "Clean and Tidy Streets" and "Developing the Local Economy".

The Clean and Tidy Streets corporate priority is focused on the cleanliness aspect of the public realm, which is expanded in this strategy to account for the wider public realm, addressing how the council can contribute to its improvement.

The Developing the Local Economy corporate priority is expressed in our Local Economic Ambition Strategy, which outlines our expectation for local economic growth, addressing the factors that can help to sustain vibrant towns and communities.

A wide range of council functions contribute to the quality of the public realm in Denbighshire, for example maintenance, street cleaning, regeneration, tourism, planning, traffic and parking management, and marketing. This places significant importance on the ability of the council to coordinate those functions, including partnerships with other organisations or groups, to create a high quality public realm.

The purpose of this Public Realm Strategy is to help support the coordination of local authority work in the public realm and create improvements that relate to people's everyday experiences. This document is primarily concerned with the city, town, village, and countryside environments in Denbighshire.

This document will present:

- A definition of the public realm
- The strategic principles for the public realm, and
- The services that should be considered to support of the strategic principles

The challenge for Denbighshire County Council services is to come together and determine how they can best contribute to improvements in the public realm by drawing up and aligning plans:

- To coordinate works (including external contractors or utilities) in the public realm to create an environment that is perceived positively by those who use it,
- To deliver on our corporate priority, to produce an attractive environment for residents and visitors alike,
- To encourage and support owners of private land to adhere to the same principles and guidelines of the council,
- To explore opportunities where the council can create an incentive for good behaviour, like community payback schemes within local communities, to tackle problem areas and enhance the environment, and
- To manage all this activity in a cost effective way

DEFINITION

The "Public Realm" is ... "all exterior areas in Denbighshire that are physically or visually open to the public regardless of ownership".

This definition has a wide scope and has two primary considerations: **control and influence**.

Control

- There are those functions where the council has a clear responsibility, often dictated by legislation, which are regarded as within the direct control of the council. This is because the council has the power to act to control what is done in the public realm.

Influence

- There are also those functions where the council does not have a clear responsibility, but as they are important to our communities, they are regarded as within influential control of the council. This is because the council has the power to act in an influential role as a community leader with the support of their communities.

Key Public Realm functions controlled by the Local Authority

- Planning Permission
- Waste Management
- Community Safety Enforcement
- Maintenance
- Street Cleaning
- Traffic and Parking Management and Enforcement

Public Realm functions influenced by the Local Authority

- Collaboration with key partner organisations
- Community involvement, support and participation
- Community leadership
- Education and promotion of behavioural change
- Community activities and campaigns

Partnerships in the Public Realm

Working in partnership with other bodies will be crucial to the success of this strategy. These include:

- Natural Resources Wales on large environmental concerns like flooding and wind farms
- City, Town & Community Councils on local environmental concerns and community initiatives
- Voluntary Organisations on community schemes and participation
- North Wales Police on the wider scope of community safety¹

¹ The wider scope of community safety rests with the Police and is not within the scope of this strategy, although we do recognise the role that a high quality public realm in creating environments in which people feel safe and that can actually help to reduce crime rates and the fear of crime. The consideration of safety in this strategy predominantly relates to health and safety within the controlled environment, and the contribution we can make to safety through creating a high quality public realm.

Lead Member for Public Realm

- Political representation of the public realm at Cabinet level
- Set and review the Public Realm Strategy
- Promote continuous improvement in Denbighshire's public realm
- Available to respond to interested parties public realm concerns including the Council's Scrutiny functions

Corporate Director: Communities

- Implement and maintain the council's Public Realm Strategy
- Strategic coordination of services and partnerships to respond to public realm improvements
- Represent the public realm on the Senior Management Team
- Responsible to ensure resources are available for the efficient operation of the Public Realm Strategy

Heads of Service

- Overall responsibility for the public realm in their relevant areas
- Authority to provide sufficient financial and staff resources to deliver the strategic principles
- Strategic cooperation of the services they provide in the public realm

Scrutiny

- Examine a range of topics that affect Denbighshire's residents and visitors
- Support the council to realise its ambitions
- Opportunity to review decisions by Cabinet and make recommendations to ensure accountability

Member Area Group

- Local debate on public realm
- Available to work in partnership to deliver services in the public realm
- Open communication to address local issues and concerns in the public realm

STRATEGIC PRINCIPLES

The council has identified four strategic principles to guide the improvements to the public realm. To accompany the strategic principles are supporting guidelines. The principles and guidelines offer strategic support to the decision-making process when drafting plans to do works in the public realm, and to ensure that development addresses the challenges faced by the council.

As mentioned earlier, the challenge for Denbighshire council services is to come together and with partners to determine how best they can contribute to improvements in the public realm by drawing up and aligning plans:

- To coordinate works (including external contractors or utilities) in the public realm to create an environment that is perceived positively by those who use it,
- To deliver on our corporate priority, to produce an attractive environment for residents and visitors alike,
- To encourage and support owners of private land to adhere to the same principles and guidelines of the council,
- To explore opportunities where the council can create an incentive for good behaviour, like community payback schemes within local communities, to tackle problem areas and enhance the environment, and
- To manage all this activity in a cost effective way

The Strategic Principles are:

- **Accessible and a well-connected public realm**
- **Clean and tidy environment**
- **Local identity preserved and developed**
- **A safe environment**

ACCESSIBLE AND WELL CONNECTED PUBLIC REALM

A very important challenge for the council is to create a balance between the requirements of pedestrian activity and vehicular movement. The focus for layout and design decisions should primarily be based on pedestrian movement to ensure every member of the public can access and move with relative ease and safety, through the public realm. Pedestrian movement, particularly in town and village centres, is important to contributor to economic activity and independent living.

Considerations of pedestrian movements are:

- The navigation challenges for people with a pram, use wheelchairs, have diminished vision, cannot hear well or who move more slowly
- The availability of space to avoid overcrowding, overspill and the unsafe use of footways
- The frequency of obstructions (street clutter) or damage to pavements and uneven surfaces
- The length of time pedestrians have to wait to cross a road, especially at junctions
- Inadequate or a lack of pedestrian crossings
- Provision of footpaths

Considerations of vehicle movements are:

- The responsibility and awareness of the driver
- Managing the speed and smooth flow of traffic
- Parking provision and arrangements
- Provision of cycleways and bridleways
- The safe passage of very large vehicles

Cycling Network

Some of the best cycling opportunities found anywhere in the UK can be found in Denbighshire. It is an ideal way of getting about towns and seeing the countryside. It helps congestion and is good for the environment and an excellent way of keeping fit. Denbighshire has many cycling jewels, the Clwydian Range and Hiraethog have some of the best bridleway cycle route networks in the country that pass through a landscape of outstanding beauty. Details of family, easy, moderate, and hard routes can be found at ridenorthwales.co.uk together with links to local events and bike facilities.

GUIDELINES FOR AN ACCESSIBLE AND CONNECTED PUBLIC REALM

- When we carry out design or re-design works in the public realm we will work to create an environment that improves pedestrian movement
- We will improve pedestrian movement in the public realm by eliminating unsightly street furniture and signage clutter to keep streets clear of obstructions
- We will work to effectively connect public places with their surroundings in a safe and appropriate manner
- We will ensure appropriate separation between footpaths, cycleways, and roads, prioritising continuity for each mode of transport

CLEAN AND TIDY ENVIRONMENT

A significant concern identified in the Corporate Plan for Denbighshire is the cleanliness of the local environment. The focus for a clean and tidy environment is to keep council controlled roads and land free from litter and other debris and to use statutory notice powers to tackle litter and other debris in the wider environment. The types of environmental crime considered important to keep the public realm clean and tidy are:

- Littering
- Fly-tipping
- Fly-posting and graffiti
- Abandoned shopping trolleys
- Abandoned vehicles
- Dog fouling
- Eyesore sites

GUIDELINES FOR A CLEAN AND TIDY PUBLIC REALM

- We will maintain our public realm areas in a neat and tidy condition, and take enforcement action against people who damage, deface or spoil it
- We will take appropriate enforcement action in cases where the condition of private land is adversely affecting visual amenity
- We will channel as much resources as is reasonably possible to maintain our public realm in a clean and tidy condition

Dog Fouling Campaign

A dog fouling campaign was launched in February 2013 with the key message that dog fouling is not acceptable in our community. The council campaigns to try to change the behaviour of dog owners to respect the environment through a mix of education, community involvement, raise awareness, the provision of tools for disposal, and enforcement.

The campaign has only been running for a short period but there is evidence taken from monitoring arrangements to suggest that public awareness is increasing and instances of dog fouling and wider environmental crime is reducing.

LOCAL IDENTITY PRESERVED AND DEVELOPED

The challenge for Denbighshire is to find the balance between developments in the public realm and the retention of cultural expression from its city, historic market towns, villages, and natural landscape. This balance extends to the coordination of universal improvements across the public realm and the opportunity for the expression of individual identity in each town and village. The unique qualities of individual towns (and parts of towns) will inform the selection and design of materials and street furniture.

Consideration for the unique qualities of individual towns and villages:

- The use of materials naturally found in North Wales
- Materials should be selected based on their durability versus cost
- The complexity of the installation process
- Welsh language signage
- The "restrictive" (preventing behaviour) or "enabling" (encouraging behaviour) use of street furniture

GUIDELINES FOR LOCAL IDENTITY TO THE PUBLIC REALM

- We will work with our local communities when we engage in efforts to improve their local public realm
- We will acknowledge that there is scope for choice in each town and village but each must also meet the overall expectation to improve the public realm in accordance with this strategy
- We will ensure the use of material and street furniture items are co-ordinated and in character with the expression of identity each town and village in Denbighshire
- We will work to preserve and enhance significant historical, cultural and natural resources in the public realm as well as practically possible
- We will co-ordinate street furniture and signage so as not to create unsightly or obstructed areas and maintain clear transmission of information
- The clear transmission of information will account for the bilingual nature of Wales giving appropriate bearing to Welsh language signage
- We will only introduce essential street furniture into the public realm, particularly where "restrictive" street furniture is concerned

Participatory Budgeting

Following the closure of the paddling pool in the Cae Ddol Parc, the local community would decide on a new amenity using Participatory Budgeting.

Project proposals were and a decision on the new amenity would be taken at a public meeting where votes were cast to decide on the winners.

The decision was made by the public and the new play amenities were later installed and have been a fantastic addition to Cae Ddol Parc.

Also, a newly formed "Friends" group successfully renovated the lake with support from Ruthin Town Council and the Environment Agency.

A SAFE ENVIRONMENT

The public realm makes an important contribution to the health, wellbeing, and safety of the population. There are many sources of evidence that show poor quality environments and a lack of (or poorly maintained) green space as important contributors to ill health, social isolation, and an increased fear of crime.

The evidence also shows that a disproportionate burden is borne by poorer people living in poor quality environments, often where the built environment and green spaces show signs of decline, such as graffiti, littering, or dog fouling. In addition, these environments are less likely to encourage positive behaviours.

The council has a role to play to ensure the appearance and upkeep of the built environment and green spaces is of high quality. This extends to the creation of community involvement within their environment, where residents and visitors feel safe and encouraged to make use of it.

Considerations for a safe public realm:

- The maintenance and upkeep of the built environment and green spaces
- Enforcement and removal for graffiti, litter, dog fouling, and other contributing signs of decline
- A high quality public realm environment can help to reduce crime rates and the fear of crime
- Safety at the interface between different transport nodes
- Issues for residential environments and densely populated urban areas due to greater concentrations of people
- The requirement for heightened safety considerations in closer proximity to schools and educational establishments
- Areas of deprivation and the likelihood of poor quality living environments
- Private land and dangerous structures

Play Area Inspections

The council is responsible for over 80 play areas in Denbighshire with the aim to keep those areas and all of our play equipment safe and in excellent condition. The council has a frequent and rigorous (internal and external) inspection regime of play areas; synchronised with litter clearance activities.

When faults are found, they are recorded and action is taken to rectify them. The aim is to rectify the most urgent faults before the next external inspection. Typically, this means a more rapid resolution during spring and summer when the weather is better, the days are long, and the play areas are more likely to be in use for longer.

GUIDELINES FOR A SAFE PUBLIC REALM

- We will work to provide safe and well maintained public realm spaces
- We will prioritise pedestrian safety by the best use of traffic and speed management
- We will ensure visibility is maintained throughout play areas so adults can supervise children
- We will minimise secluded spaces, creating sight lines into parks, and use appropriate street lighting
- We recognise that exposure to risk can be an essential component in the creation of good public spaces

- [Environmental Protection Act 1990](#)

The Environmental Protection Act 1990 makes provision for the improved control of pollution to provide the necessary powers to prevent pollution of the environment, and to act as an enforcing authority in relation to releases of polluting substances into the environment.

The particular context for this strategy is that the Act amends the law relating to litter and makes further provision imposing or conferring powers to impose duties to keep public places clear of litter and clean.
- [Clean Neighbourhoods and Environment Act 2005](#)

The Clean Neighbourhoods and Environment Act 2005 brought together a range of concerns under the broad heading of local environment quality. It makes provision for enforcement action against a wide range of statutory nuisance style activities, within communities, where there is interaction with the environment and is the key policy document in local environment quality regulations.

Local authority enforcement officers are able to issue fixed penalty notices to anyone not adhering to the regulations set out in the Act.
- [Code of Practice on Litter and Refuse 2006](#)

The Department for Environment, Food, and Rural Affairs (Defra) outlines, in this code of practice, guidelines to encourage duty bodies to maintain their land within acceptable cleanliness standards with emphasis is on the consistent and appropriate management of an area to keep it clean.
- [Technical Advice Note 12: Design 2009](#)

Planning Policy Wales sets out the Assembly Government's land use planning policy in respect of "Promoting sustainability through good design", which includes the role of local planning authorities in delivering good design.
- [Local Transport Note 01/08: Traffic Management and Streetscape](#)

The intention of this Local Transport Note (LTN) is to help all those involved in the design of traffic management measures to prepare schemes that consider and care for the streetscape. Specifically, it aims to enhance streetscape appearance by encouraging design teams to minimise the various traffic signs, road markings, and street furniture associated with traffic management schemes.
- [Traffic Signs Regulations and General Directions 2002](#)

The Traffic Signs Regulations and General Directions sets out the provision for the appropriate use and application of all forms of road traffic signs.
- [Town and Community Council Charter 2011](#)

The Town and Community Council Charter formalises ten key principles of interaction between the Council and its employees and Town and Community Councils. The Charter details the Powers and Duties Town and Community Councils can enact, a significant number of which relate to the Public Realm.

- [Town and Country Planning Act 1990](#)
The primary concept from this Act is the definition of what amounts to development. Development means the carrying out of building, engineering, mining, or other operations in, on, over, or under land, or the making of any material change in the use of any building or land.
- [Building Act 1984](#)
The Building Act 1984 is the primary legislation under which the Building Regulations and other secondary legislation are made. The many powers of the Building Act 1984 include those for dangerous structures, enforcement of Building Regulations, and many more.
- [Planning Act 2008](#)
In the context of this strategy, this Act makes provision relating to any blight caused by structure plans, local plans and unitary development plans.
- [Local Development Plan](#)
The Local Development Plan provides guidelines as to what can be built and where throughout the County over a 15-year period. The Local Development Plan determines where new development will take place, and includes policies that aim to protect existing public open spaces and require new open space as part of new housing development together with financial contributions towards their future maintenance.
- [Technical Advice Note 16: Sport, Recreation, and Open Space 2009](#)
The Note discusses development management issues about the design of facilities and spaces, and noise and accessibility. It also considers how planning agreements can help the provision and maintenance of facilities.
- [Regional Transport Plan](#)
The North Wales Regional Transport Plan (RTP) is a strategy for identifying and delivering improvements to our transport system in North Wales over the next 25 years. The RTP is set in the context of not only national policies but also the economic and social aspirations and development plans of the six North Wales local authorities.
- [Manual for Streets](#)
The Manual for Streets focuses on lightly trafficked residential streets, but many of its key principles may be applicable to other types of street, for example high streets and lightly trafficked lanes in rural areas.

The Council

The principal factor that will determine if the public realm is perceived positively will be the opinion of Denbighshire's residents. In order to understand the opinion the council will ask the residents of Denbighshire in the Resident's Survey. The Resident's Survey will take place once every two years and provide a decent insight into public opinion on a selection of key questions.

Information to support the perception of our residents will come from the council's formal monitoring of the Corporate Plan. The council will produce a report on the delivery of the Corporate Plan, which will include corporate priority "Clean and Tidy Streets" and "Developing the Local Economy". These priorities contain a range of indicators and performance measures that are analysed to determine what the general picture in Denbighshire is, and who successful are the council's contributions. A full evaluation of the Corporate Plan is performed every year in the Annual Performance Review, which is externally reviewed by the Wales Audit Office.

The implementation of this strategy and the information we receive from residents and from performance management data will require more joint working between key services. This will include the integration of Environment Services and Highways functions, and enhanced linkages with Planning and Public Protection on enforcement activity and with Housing, especially in terms of the management of housing estates. Marketing this strategy and initiatives that stem from it will also be necessary in a similar way to the approach adopted with the Anti-Fouling Strategy.

A Corporate Director will be responsible for ensuring that services work together for the common aim of implementing this strategy.

The Public

The council has one approach to customer service, "The Denbighshire Way" approach, which includes several initiatives allowing any member of the public to contact the council, in their preferred method, and express their views and concerns. The details of "The Denbighshire Way" document establish the behaviours and protocols services should follow to ensure a high standard of customer service is delivered. There is an expectation that the public will provide the Council with valuable information on a regular basis and that the Council should proactively seek such information and potentially respond to such complaints and requests for services.



Public Realm Strategy

11 March 2013

Equality Impact Assessment

Public Realm Strategy

Contact: Hywyn Williams, Corporate Director:
Communities

Last Updated: 26.06.2013

1. What type of proposal is being assessed?

A strategic or service plan

2. Please, describe the purpose of this proposal

The proposal is for the drafting of a strategic plan, which intends to articulate the detail to support the delivery of the improvement objective "Clean and Tidy Streets" and components of "Developing the Local Economy" (Corporate Plan).

The aim of the strategy is to provide an appropriate level of information to those services that interact with the public realm, so that they can deliver improvements as intended by this improvement objective.

Council services will use this strategy to guide and support the coordination and delivery of works in the public realm, and because of this, they will need to consider the impact of their work on the protected characteristics.

3. Does this proposal require a full equality impact assessment?

(Please refer to section 1 in the toolkit above for guidance)

Yes	A new strategic plan will require an assessment.
------------	--

4. Please provide a summary of the steps taken, and the information used, to carry out this assessment, including any engagement undertaken

(Please refer to section 1 in the toolkit for guidance)

The first step taken was to aggregate national information and information from Denbighshire's equality research in relation to the Corporate Plan equality impact assessment. This information was secondary, i.e. an amalgamation of

information from other sources, which included primary research and engagement. This provides an overview of current knowledge, which was:

The Equality Act 2010 requires public authorities to show due regard in relation to the provision of goods and services and employment. The general duty also aims to:

- Eliminate discrimination, harassment, and victimisation
- Advance equality of opportunity, and
- Foster good relations between people of different protected characteristics

Denbighshire Disabled People Guidance Document:

- The Equality Act introduced the principle of indirect discrimination for disability. This occurs when something applies in the same way to everybody but has an effect that particularly disadvantages, for example, disabled people. Indirect discrimination may be justified if it can be shown to be a proportionate means of achieving a legitimate aim.
- The social model of disability says that disability is created by barriers in society. These barriers generally fall into three categories:
 - The environment – including inaccessible buildings and services
 - People's attitudes – stereotyping, discrimination, and prejudice
 - Organisations – inflexible policies, practices, and procedures
- The priorities identified by disabled people, building on the Disability Wales Manifesto for Independent Living which was produced through engagement in 2010-11 include:
 - Information, advice, advocacy, and peer support
 - Accessible and supported housing
 - A barrier-free transport system
 - Accessible and inclusive places
 - Employment including self employment
- Disability Wales Streets Ahead research has highlighted barriers to accessing services categorised as:
 - Physical barriers – access into premises and their interior, such as lack of level access or ramps into premises, narrow width of doorway, wrong type of door entry and interior clutter.

The second step was to analyse the information from our sources to identify if there were any correlations with the proposals of the Public Realm Strategy and draw some conclusions.

The Equality Guidance Documents identify accessibility as a specific consideration in relation to the public realm. This is a key theme throughout the

proposed strategy and is highlighted in the first strategic principle accessible and well-connected public realm.

This strategy will need to consider the effect of changes made within the public realm, with an understanding that changes do not always have the same affect on everybody.

The strategy will need to be clear about the need to undertake individual Equality Impact Assessments on proposed projects in the Public Realm. This will have the benefit of:

- Ensuring minimal negative impact on any persons with protected characteristics, and
- Ensuring that reference is made to the principles, as identified in this strategy.

The actions identified in this Equality Impact Assessment, particularly the need to engage with people, will help the authority meet the general duty (Equality Act 2010) and also support recognised specific duties (e.g. collecting equality information).

5. Will this proposal have a positive impact on any of the protected characteristics?

(Please refer to section 1 in the toolkit for a description of the protected characteristics)

The Public Realm Strategy identifies four principles to support the decision-making process and ensure that public realm development reflects and addresses the challenges faced by the council

- **Accessible and a well-connected public realm**
- **Clean and tidy environment**
- **Local identity preserved and developed**
- **A safe environment**

This strategy will seek to ensure that the public realm is both accessible and able to be utilised by everyone, in line with the Equality Act 2010. The accessibility of the public realm is important in terms of social inclusion, so ensuring that the pedestrian environment is accessible to all. The accessibility of the pedestrian environment is important to meeting the needs of disabled people, but also contributes towards social inclusion and quality of life to a much wider section of the population (e.g. older people and parents).

The principles identified in the strategy offer support to a number of Equality Objectives, in particular:

- Reducing inequalities in personal safety, particularly the protected characteristics of age, gender, disability and sexual orientation, and
- Reducing inequalities in access to information, services, buildings and the environment, particularly in relation to disability

6. Will this proposal have a disproportionate negative impact on any of the protected characteristics?

Continued engagement with residents, in particular those of the noted protected characteristic (disability), will ensure the needs of all are accommodated and any potential disproportionate negative impact is minimised, avoiding potential discrimination (direct or indirect).

The production of any specific policies or the undertaking of physical works to improve the public realm should be Equality Impact Assessment on an individual basis to ensure they follow good practice and do not have a disproportionate negative impact on any of the protected characteristics.

7. Has the proposal been amended to eliminate or reduce any potential negative impact?

Yes	<p>An early proposal identified the principle that, where possible, coastal areas should be maintained in their natural state. This had the potential to cause a negative impact on those who require a level of adjustment to enable access to the environment (protected characteristic: disability).</p> <p>Following consultation the proposal was redrafted a number of times and specific reference to the maintenance of coastal areas was removed.</p>
------------	--

8. Have you identified any further actions to address and / or monitor any potential negative impact(s)?

Yes	
------------	--

Action(s)	Owner	Date
Undertake an Equality Impact Assessment on any project that will make changes to the public realm	Project Manager	In conjunction with project
When developing public realm projects, engage with people with protected characteristics, particularly disabled people, to identify potential barriers and good practice in the public realm	Project Manager	In conjunction with project

9. Declaration

Every reasonable effort has been made to eliminate or reduce any potential disproportionate impact on people sharing protected characteristics. The actual impact of the proposal will be reviewed at the appropriate stage.

Review Date:

Name of Lead Officer for Equality Impact Assessment	Date
<Type Name>	<DD.MM.YY>

Please note you will be required to publish the outcome of the equality impact assessment if you identify a substantial likely impact.

Adroddiad i'r:	Pwyllgor Archwilio Cymunedau
Dyddiad y Cyfarfod:	12 Medi 2013
Swyddog Arweiniol:	Pennaeth Gwasanaethau Priffyrdd a'r Amgylchedd.
Awdur yr Adroddiad:	Rheolwr Asedau a Risg
Teitl:	Parodrwydd ar gyfer Cynnal a Chadw'r Gaeaf ar gyfer Tymor 2013 / 14

1. Am beth mae'r adroddiad yn sôn?

Egluro'r paratodau am raglen gynnal a chadw'r gaeaf 2013/2014.

2. Beth yw'r rheswm dros lunio'r adroddiad hwn?

Darparu gwybodaeth ynglŷn â chyflawni llwybrau diogelach ar gyfer trigolion y sir a sicrhau fod y sir yn parhau ar agor ar gyfer busnes yn ystod amodau tywydd garw.

3. Beth yw'r Argymhellion?

Dylai Aelodau ystyried yr wybodaeth a ddarparwyd a gwneud sylw ar y trefniadau sydd yn eu lle ar gyfer Cynnal a Chadw'r Gaeaf ac a fyddant yn ddigonol ar gyfer gaeaf arferol ond byddwn yn ymateb i amodau tywydd mwy garw gydag ystyriaethau wrth gefn.

4. Manylion yr adroddiad.

- 4.1.1 Ar gyfer 2013/2014 rydym wedi gwneud rhai mân addasiadau i'n hymagwedd at gynnal a chadw'r gaeaf a phwrpas yr adroddiad hwn yw amlygu'r newidiadau a'r gwelliannau hynny. Dylai Aelodau hefyd nodi ein bod yn cynnal arfer da a brofwyd yn ystod blynyddoedd blaenorol, a ddangoswyd amlycaf yn yr eira trwm ym mis Mawrth 2013.

Yn gyntaf oll, bydd 11 o lwybrau graeanu yn parhau i wasanaethu'r sir fodd bynnag, yn dilyn adolygiad, nodwyd nad yw'r llwybrau hyn yn dilyn hyd a lled y brif rwydwaith fysiau. O ganlyniad, mae tri o'r llwybrau wedi'u diwygio a'u hystyngiadau a bydd hyn rŵan yn golygu bod lefel uwch o wasanaeth yn ardaloedd Cwm, Llangwyfan/Llangynhafal a Derwen/Clawddnewydd.

- 4.1.2 Er mwyn cadw at ddeddfwriaeth yn ymwneud ag oriau gwaith gyrwyr, mae angen isafswm o 33 i gyflawni'r amserlenni ond byddwn yn defnyddio gyrwyr wrth gefn unwaith eto i roi gwydnwch ychwanegol i ni; system sydd wedi gweithio'n dda dros yr ychydig dymhorau diwethaf.

- 4.1.3 O safbwynt ein hoffer ni, mae pedwar cerbyd graeanu newydd ar fin cael eu dosbarthu i ni a fydd yn cymryd lle rhannau o'n fflyd a oedd yn dechrau heneiddio. Bydd y pedwar cerbyd yn eu lle erbyn canol mis Hydref
- 4.1.4 Unwaith eto, rydym yn dal i dderbyn gwasanaeth nifer o Gontractwyr Amaethyddol a byddant yn cynnig gwasanaeth cefnogi i weddill y rhwydwaith gwledig os bydd unrhyw eira'n syrthio. Roedd gan un o'r rhain y gallu i ledaenu halen y llynedd yn ardal Llangollen a phrofodd hyn i fod yn arbennig o effeithiol. O ganlyniad, rydym ar hyn o bryd yn caffael o leiaf un peiriant lleadaenu ychwanegol (i'w ddefnyddio yn ardal Bryneglwys) a byddwn yn ystyried ymestyn y ddarpariaeth hon ymhellach dros y blynyddoedd nesaf.
- 4.1.5 Erbyn dechrau'r tymor ym mis Hydref bydd yr holl halen rydym wedi'i archebu hyd yn hyn wedi'i ddosbarthu a bydd hyn yn golygu fod gennym gyfanswm stoc o ychydig llai na 10,000 tonnall fetrig. Mae'r gwaith i roi arwyneb caled yn ein depo yn Rhuthun wedi gwneud gwahaniaeth eithriadol ac mae modd i ni gynyddu ein gallu yma yn sylweddol. Bydd rhagor o halen yn cael ei ddosbarthu wedyn wrth i'r tymor fynd yn ei flaen.
- Efallai y bydd Aelodau'n ymwybodol ein bod wedi bod yn defnyddio halen wedi'i drin yn ein depo yng Nghinmel dros y blynyddoedd diwethaf a oedd a gallu uwch i aros ar wyneb y ffordd yn hirach. Fodd bynnag, oherwydd newidiadau eraill yn y cyfraddau lleadaenu halen a argymhellir a'n hadolygiad ni o gostau, rydym wedi penderfynu symud yn ôl i ledaenu halen sych safonol ar ein holl lwybrau, ac adlewyrchwyd y newid hwn wrth i ni ail gyflenwi stociau.
- Mae ein cyflenwr rŵan wedi crynhoi'r stoc strategol yn y gloddfa yn Sir Gaer a oedd yn bodoli cyn y gaeafau caled blaenorol. Yn ogystal, mae Llywodraeth Cymru ar hyn o bryd yn adeiladu Storfa Halen Strategol yn Rhuallt a bydd gennym fynediad iddi os bydd yr angen yn codi.
- 4.1.6 Bydd pentyrru halen ac ail lenwi biniau halen yn dechrau ddiwedd Medi ac wedi'i gwblhau cyn diwedd mis Hydref. Ein bwriad yw ail gyflenwi'r rhain ar ôl unrhyw gyfnod o dywydd gaeafol.
- 4.1.7 Bydd y trefniadau amserlen arferol ar gyfer rhagolygu a goruchwylio mewn grym gan felly sicrhau bod darpariaeth lawn ar gael 24 awr y dydd a gellir cynyddu'r rhain pan fod yr amodau'n galw.
- 4.1.8 Bydd y strategaeth gyfathrebu a ddatblygwyd dros y blynyddoedd diwethaf, ar y cyd â'r tîm Cysylltiadau Cyhoeddus a Gwasanaethau Cwsmeriaid yn cael eu defnyddio unwaith eto gan fod hyn wedi profi i fod yn arbennig o effeithiol. Mae hefyd yn cael ei ddefnyddio i gyhoeddi fod ffyrdd ac ysgolion ar gau. Mae adroddiadau dyddiol

eisoes yn cael eu hanfon yn nodi gweithredoedd y dydd a'r rhagolygon ar gyfer y pum niwrnod nesaf.

- 4.1.9 Os bydd y tywydd yn troi'n arbennig o arw, mae gennym drefniadau wrth gefn gyda swyddogion a staff yn y Gwasanaethau Cefn Gwlad a Pharthau Cyhoeddus sy'n gallu cynorthwyo gan fod ganddynt hefyd fynediad i gerbydau 4 x 4 i ategu ein fflyd ni ein hunain.
- 4.1.10 I gloi, rydym yn teimlo ein bod ni wedi paratoi am y gaeaf gystal ag y gallem ni fod o fewn rheswm.

5. Sut mae'r penderfyniad yn cyfrannu at y Blaenoriaethau Corfforaethol?

Mae'n flaenoriaeth i'r gwasanaeth fod gan drigolion ac ymwelwyr i Sir Ddinbych fynediad i rwydwaith ffyrdd diogel wedi'i rheoli'n dda ac mae darparu gweithgarwch cynnal a chadw'r gaeaf amserol ac effeithiol yn agwedd hanfodol o'r nod hon.

6. Beth fydd yn ei gostio a sut bydd yn effeithio ar wasanaethau eraill?

Mae cyllideb sail o £709K o'r dyraniad refeniw Priffyrdd gyda chynlluniau wrth gefn pellach ar gael os bydd y tywydd yn fwy garw na'r cyfartaledd. Dylid nodi bod y tywydd garw ym mis Mawrth wedi golygu bod yn rhaid defnyddio'r ddarpariaeth wrth gefn ac efallai yr hoffai Aelodau nodi fod y deg diwrnod o weithgarwch clirio eira yn unig ym mis Mawrth wedi costio £176,000, felly gall tywydd garw gael effaith sylweddol ar gyllidebau.

7. Pa ymgynghoriadau a gynhaliwyd?

Mae darparu gwasanaeth Cynnal a Chadw'r Gaeaf yn ofyniad statudol bellach dan Adran 41(1A) Deddf Priffyrdd 1980 fel y'i diwygiwyd gan adran 11a Deddf Diogelwch Rheilffyrdd a Chludiant 2003. Mae'r graddau y mae'n ofynnol i ni gyflawni'r ddyletswydd hon yn fater i'w drafod ond derbynnir fod y llwybrau graeanu a gyhoeddwyd gennym yn rhoi'r ddarpariaeth isafswm y byddai disgwyl i ni ei gyflawni. Byddai mynd y tu hwnt i hyn yn dibynnu ar yr adnoddau sydd ar gael ac rydym yn cynnal trafodaethau rheolaidd gyda chyfranogion i benderfynu ar yr ymagwedd orau tuag at hyn.

8. Datganiad y Prif Swyddog Cyllid

Mae dyraniad cyllideb sylweddol o £709k i'r gwasanaeth hwn i sicrhau y gallwn ymdopi'n iawn gyda thywydd garw. Mae darpariaeth wrth gefn ar wahân o £226k ar gael ar gyfer unrhyw aeafau arbennig o arw. Defnyddiwyd cyfanswm o £176 o arian wrth gefn y llynedd oherwydd y tywydd garw.

9. Pa risgiau sy'n bodoli ac a oes unrhyw beth y gallwn ei wneud i'w lleihau?

Fel y nodwyd yn Adran 7 uchod, mae hon yn ddyletswydd statudol a gellir dal yr Awdurdod yn gyfrifol os byddwn ni'n methu cyflawni'r cyfrifoldeb hwn. Mae'r potensial i nifer o bethau fynd yn anghywir (gyrwyr yn methu dod i'r gwaith, cerbydau'n torri i lawr ac ati) ond rydym yn credu hyd eithaf ein gallu ein bod wedi lliniaru yn erbyn y risgiau hyn gymaint â phosibl. Dim ond rhai o'r rhain yw cerbydau sbâr, trefniadau atodol wrth gefn, cytundebau dwyochrog gyda chynghorau eraill er mwyn sicrhau y gellir rhannu cyflenwadau halen.

10. Pŵer i wneud y Penderfyniad

Deddf Priffyrdd 1980

Erthygl 6.3 Cyfansoddiad y Cyngor

Swyddog Cyswllt:

Rheolwr Asedau a Risg

Ffôn: 01824 706875

Adroddiad i'r:	Pwyllgor Archwilio Cymunedau
Dyddiad y Cyfarfod:	12 Medi 2013
Swyddog Arweiniol:	Pennaeth Cyfathrebu, Marchnata a Hamdden
Awdur yr Adroddiad :	Pennaeth Cyfathrebu, Marchnata a Hamdden
Teitl:	Tîm Cyrchfan, Marchnata a Chyfathrebu – Model Gweithredu Newydd

1. Am beth mae'r adroddiad yn sôn?

Mae'r adroddiad hwn yn nodi'r newidiadau allweddol sydd wedi digwydd wrth ailstrwythuro'r Tîm Cyrchfan, Marchnata a Chyfathrebu, a'r model gweithredu newydd ar gyfer y tîm hwn, gan amlinellu'r ffyrdd y bydd gwasanaethau yn cael eu darparu gan y tîm i ddiwallu'r perfformiad uwch sy'n ofynnol gan y Cyngor. (Bydd yr adroddiad adolygu llenyddiaeth yn dilyn yn ddiweddarach. Mae wedi bod yn anodd ei ddatblygu oherwydd y rhaglen ddigwyddiadau a blaenoriaethau eraill dros yr haf)

2. Beth yw'r rheswm dros lunio'r adroddiad hwn?

Y rheswm dros yr adroddiad yw darparu gwybodaeth ynglŷn â'r strwythur newydd a'r model gweithredu ar gyfer y Tîm Cyrchfan, Marchnata a Chyfathrebu, a sicrhau bod aelodau yn deall y modd y bydd y tîm yn cyflawni dyheadau'r Cyngor. Mae hefyd yn bwysig bod aelodau yn teimlo yn hyderus y bydd yr agwedd hon yn cyflawni'r canlyniadau disgwylidig.

3. Beth yw'r Argymhellion?

Bod yr Aelodau yn:

- 3.1 ystyried yr adroddiad, a rhoi sylwadau am y newidiadau a fu; ac yn
- 3.2 rhoi cefnogaeth ar gyfer yr agwedd newydd, ac ymgysylltu yn gadarnhaol yn y broses newid.

4. Manylion am yr Adroddiad.

Y peth allweddol sy'n cymhell newid y gwasanaeth yw'r angen i ddarparu gwell perfformiad economaidd yn Sir Ddinbych trwy well marchnata a chyfathrebu, gan arwain at gynnydd mewn gweithgareddau economaidd, buddsoddiad a chreu swyddi. Nodwyd y gorchymyn hwn gan y Prif Weithredwr ac Arweinydd y Cyngor yn 2012.

Y gofyniad allweddol arall ar gyfer newid yw'r angen i sicrhau adnoddau digonol ar gyfer y tîm newydd i sicrhau bod y perfformiad uwch y gofynnir amdano yn bosibl ei gyflawni. Mae capasiti'r tîm presennol eisoes wedi'i nodi fel mater i'w ystyried.

Mae elfennau allweddol y newid wedi'u rhestru yn y tabl yn Atodiad 2 dan y golofn **Egwyddor Ailstrwythuro**. Mae'r colofnau eraill yn nodi effaith ddisgwyliedig y newid hwn ar y Blaenoriaethau Corfforaethol neu ar Uchelgais Economaidd a Rheoli Cyrchfan.

Mae siart strwythur wedi'i atodi i'r ddogfen hon yn Atodiad 1 a dylid cyfeirio ato gyda'r tabl.

5. Sut mae'r penderfyniad yn cyfrannu at y Blaenoriaethau Corfforaethol?

"Datblygu'r Economi Leol" – Bydd cylch gwaith a strwythur y tîm newydd yn sicrhau bod gwell ffocws ar ddatblygu rheoli cyrchfan a marchnata cyrchfan gyda rhyngwynebau allweddol wedi'u cytuno i adlewyrchu'r strwythur ac amcanion y tîm Datblygu Economaidd a Busnes.

"Moderneiddio'r cyngor i sicrhau arbedion a gwella gwasanaethau ar gyfer ein cwsmeriaid"

Bydd y tîm newydd yn gallu darparu gwasanaeth gwell a mwy effeithlon, yn bennaf trwy well trefniadau gwerthuso a rheoli perfformiad, a gwell cydlynid.

6. Faint fydd hyn yn ei gostio a sut bydd yn effeithio ar wasanaethau eraill?

Mae costau'r ailstrwythuro yn cynnwys costau rheoli prosiect sydd wedi'u cynnwys yn yr achos busnes gwreiddiol, a lwfans o £26K sydd wedi'i neilltuo ar gyfer yr adolygiad fel cost unigol o gyllideb 2011/12.

Bydd y tîm wedi'i ailstrwythuro yn darparu gwasanaeth mwy cyflawn ac wedi'i deilwra i wasanaethau eraill trwy gyflwyno gwasanaeth rheoli cyfrif a rheoli ymgyrch. Bydd rhai o'r rhain yn cynhyrchu incwm i dalu am ehangu'r cylch gwaith. (Yr Ymgyrch Faethu, er enghraifft)

7. Beth yw prif gasgliadau'r asesiad a gynhaliwyd ynglŷn ag effaith y penderfyniad ar gydraddoldeb?

Mae agwedd gadarnhaol a rhagweithiol wedi'i chymryd mewn perthynas â'r nodwedd a ddiogelir "beichiogrwydd a mamolaeth" sy'n sicrhau hawliau cyflogaeth staff sydd ar gyfnod mamolaeth. (Asesiad o Effaith ar Gydraddoldeb wedi'i atodi - Atodiad 3)

8. Pa ymgynghori a gynhaliwyd gyda'r Pwyllgorau Archwilio ac eraill?

Cynhaliwyd ymgynghoriad anffurfiol a ffurfiol gyda staff a gwasanaethau sydd wedi'u heffeithio yn uniongyrchol gan y newid. Cadwyd log ymgynghori yn ystod y prosiect, ac mae dogfen ymateb i ymgynghoriad ffurfiol wedi'i chyflwyno.

Ymgynghorwyd hefyd gyda'r Tîm Rheoli Corfforaethol (CET), yr Uwch Dîm Arweinyddiaeth (SLT) a'r Cyngor trwy roi cyflwyniadau i bob un ohonynt. Mae'r Pennaeth Gwasanaeth hefyd wedi bod ar gael i aelodau ar sail un i un.

9. Datganiad y Prif Swyddog Cyllid

Mae'r rhagolygon ar gyfer arian cyhoeddus yn wael yn y tymor canolig ac mae'n debygol y bydd setliadau refeniw isel gan Lywodraeth Cymru yn parhau ar gyfer Sir Ddinbych y tu hwnt i'r cyfnod Cynllun Ariannol Tymor Canolig tair blynedd. Mae hyn yn golygu ei bod yn bwysig iawn i wasanaethau'r Cyngor ystyried agwedd tymor byr i ganolig ar bob cynnig a sicrhau bod strwythurau staffio yn addas ar gyfer eu pwrpas ac mor effeithlon â phosibl i'r dyfodol.

Mae ailstrwythuro arfaethedig y Tîm Cyrchfan, Marchnata a Chyfathrebu yn uno grwpiau unigol o staff o wahanol feysydd gwasanaeth yn uned sengl. Ond, er yr heriau ariannol sy'n wynebu'r Cyngor, nid yw adolygiad presennol y tîm yn cael ei wneud i arbed costau ond yn hytrach i foderneiddio a gwella darpariaeth gwasanaeth a galluogi swyddogion i ganolbwyntio yn well ar flaenoriaethau strategol a chorfforaethol. Yr unig gyfyngiad a roddwyd o ran arian yw bod rhaid i'r gwaith o ailstrwythuro fod yn "gost niwtral", h.y. nad yw'r strwythur staffio newydd yn costio mwy na'r timau presennol. Mae'r cynigion a gyflwynir yn diwallu'r gofyniad hwn.

10. Pa risgiau sy'n bodoli ac a oes unrhyw beth y gallwn ei wneud i'w lleihau?

Mae'r risgiau yn cynnwys

- Y risg na ellir cyflawni'r disgwyliadau uchel sydd eu hangen.
Bydd hyn yn cael ei liniaru trwy:
 - Swydd-ddisgrifiadau manwl
 - Rheoli Perfformiad
 - Rheoli Budd-ddeiliaid
- Y risg sy'n gysylltiedig â rheoli newid – gall morâl a chymhelliant staff ostwng.
Bydd hyn yn cael ei liniaru trwy:
 - Ymgysylltu â staff dan arweiniad y Pennaeth Gwasanaeth
 - Rheoli newid a chynllun gwireddu buddion - Swyddog Arweiniol ac Arweinwyr Tîm

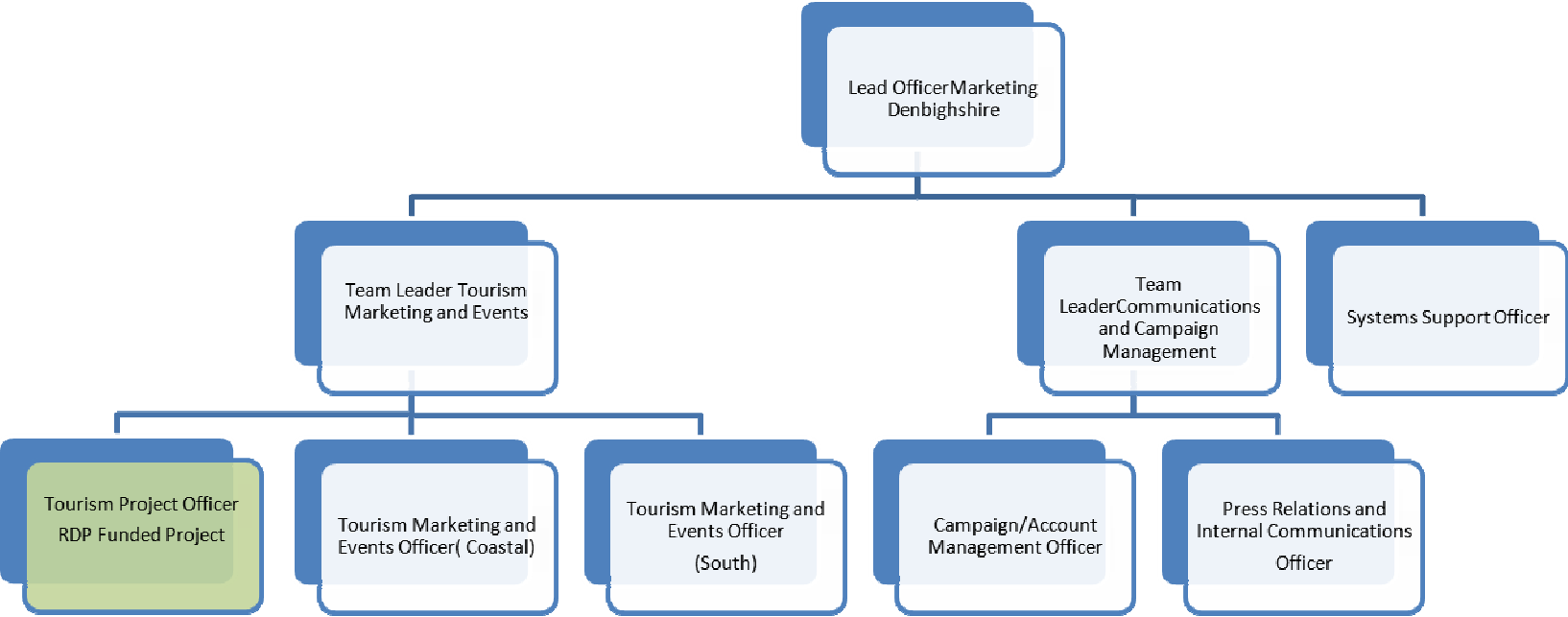
11. Pŵer i wneud y Penderfyniad

Cyfansoddiad

- *Erthygl 13.2 Egwyddorion Gwneud Penderfyniadau*
- Mae Erthygl 6.3.4(b) Cyfansoddiad y Cyngor yn nodi y gall "bwyllgorau archwilio adolygu a chraffu ar benderfyniadau a wnaed gan y Cabinet a swyddogion y Cyngor mewn perthynas â phenderfyniadau unigol a dros amser."
- Mae paragraff 4.8.4(b) Rheolau Trefn y Cyngor, Rheolau Cyflogaeth Swyddogion, yn nodi mai "cyfrifoldeb Pennaeth y Gwasanaeth Cyflogedig neu unigolyn a enwebwyd ganddo/ganddi yw penodi pob swyddog arall".

Swyddog Cyswllt: Pennaeth Cyfathrebu, Marchnata a Hamdden:
Ffôn: 01824 712723

Mae tudalen hwn yn fwriadol wag



Mae tudalen hwn yn fwrriadol wag

Restructuring Principle	(i) Impact on Corporate Priorities and Close to the Community	(ii) Impact on Economic Ambition and Destination Management
Merging the Tourism Team with the Corporate Communications and Marketing Team	Bringing together expertise in marketing and communications strengthens both areas and gives opportunities for knowledge exchange, and a more consistent and co-ordinated approach	Provides an integrated marketing service to Economic + Business Development and a clearer focus on marketing responsibilities within the tourism and destination management disciplines.
Instituting a campaign management approach	The impact of this approach has already been tested and broadly accepted as an improved approach for cross county corporate issues. The specifics of individual campaign approaches will be refined and improved with each campaign. Having a clear responsibility for developing this approach is a key principle in the restructure	Learning from the campaign management approach can be more easily applied for service campaigns. These campaigns can be more targeted to achieve the priority outcomes of our Economic Ambition Strategy, as opposed to individual communications activities which do not have the same focus or impact.
Instituting an account management approach	There is a clear responsibility for corporate marketing activity in the new structure. This is reflected in the Job descriptions and will cater for campaigns such as the recent Dog fouling campaign.	There is a clear responsibility for delivering service led marketing activity, and for ensuring that the services become intelligent clients in terms of setting marketing objectives.
Clear direction for roles in emergency management have been included in Job descriptions	There will be more resilient communications management during emergencies.	
Inclusion of a new more strategic role (Lead Officer)	Clear direction, prioritisation and transformation to deliver corporate requirements more effectively and to improve the quality of the service	The more strategic role will help to secure regional visibility and share of voice, ensuring funding sources are identified and maximised, ensuring marketing rigour is consistently applied

		across the council especially for destination management and economic ambition strategies.
Co-ordination of systems support and administration	Strengthens and deepens the professionalism of both the press office function and the marketing function by introducing a measurement and evaluation function	Provides quality information to the Economic +Business Development team about the effectiveness of marketing interventions, helping to select the most appropriate mechanisms for specific campaigns.
Re-focus of the press office function and provide clearer direction around social and electronic media	The press office function was diluted as the team were asked to deliver many different functions under the guise of corporate communications. The increased focus will ensure that staff are able to deliver a more coherent press office function across the increasing number of media platforms	The press office function will be enhanced to ensure that all media opportunities are maximised. This activity will be more focussed to respond to specific campaign needs and will broaden the range of media utilized to disseminate targeted messages. Particularly for such things as inward investment.
Specific requirements built into a number of JDs in the structure to support the MAGs	There is a clear direction as to the requirements and process for supporting the Member Areas Groups. Ensuring that sound marketing advice is given and that local activity fits with the corporate campaigns.	The joint interaction of the Economic + Business Development Team and Denbighshire's Destination, Marketing and Communication Team with the MAGs is clearly defined to ensure that both teams understand how to best support the economic ambition.
The principle of reviewing and enhancing the brand management approach is taken into account in a number of roles in the new structure	The brand will be more defined and delivered more consistently. Communities will understand how they can capitalise on the Denbighshire brand	A clear brand supports the destination management strategy and helps the Economic + Business Development team to deliver a coherent package for potential business investors
Mirroring the coastal, north, and south split in the Economic + Business	Individual officers will work with specific Member Area Groups to ensure that	This structure gives a clear interface with the team leaders in the

Appendix 2

Development structure in two roles in the new Destination, Marketing and Communications team.	solutions are developed in conjunction with our communities.	Economic+ Business Development team to ensure a consistent approach. This facilitates a matrix management approach across both services.
A strategic approach to event management.	This will ensure that communities capitalise on events that are attracted to Denbighshire.	Strategic co-ordination ensures that the input of all services involved is managed effectively.
Specific responsibilities for the Welsh language policy built into the job descriptions	To ensure that we comply with all statutory requirements and respond effectively to our Welsh Communities	Maximise the cultural and economic benefit derived from the use of the Welsh Language
Merging existing functions into one team to create enhanced performance	Delivering more coherent and coordinated branding, quality, value and impact measurement. This also allows flexibility in deploying staff to the Council priorities	Delivering more coherent and coordinated branding, quality, value and impact measurement. Delivering more consistent messages through engaging members in communication with communities.

Mae tudalen hwn yn fwriadol wag

Appendix 3

Re-structure Of Communications Marketing and Regeneration 10 April 2013

Equality Impact Assessment

Restructure of Communications Marketing and Regeneration

Contact: Sian Owen

Updated: 22.08.2013

1. What type of proposal / decision is being assessed?

A service review or re-organisation proposal

2. What is the purpose of this proposal / decision, and what change (to staff or the community) will occur as a result of its implementation?

The project has arisen as a result of organisational changes and expectations which have been set out in the paper written by the Chief Executive 'An excellent council, close to its community'. Housing and Community Development Services are developing their vision for the service which seeks to deliver this aim and builds upon the Housing Services vision.

The scale of change and transformation required to deliver this project should not be underestimated. This is a significant undertaking and cannot be undertaken without bespoke project support. As CET are aware the Head of Housing and Community Development has been working seamlessly with the Head of Communication, Marketing and Leisure to develop a more integrated, aligned and joined up approach to Marketing, Communications and Tourism and this project shall build upon the excellent foundations which have been developed in this regard and extend the restructuring to encompass the whole regeneration and economic development function. The engagement of the same project manager will ensure that a consistent approach is maintained and that the interdependency between the two reviews is managed

The project will ensure that services are redesigned to ensure an integrated approach to the delivery of economic and community ambition and the marketing aspirations.

The capacity of the Communications and Marketing Team to deliver the required

enhancements in performance were identified as an issue, and therefore interim arrangements were made to integrate the existing Tourism team and the existing Communications and Marketing Team. The re-design of this team is necessary in order to ensure that the economic benefit to Denbighshire is maximised through effective marketing, and to ensure that staff and councillors are able to engage in this process.

The project will identify the key activities that need to be developed or changed in order to deliver marketing and our economic ambition more effectively in Denbighshire.

A period of staff engagement and communication has already taken place and has highlighted the business need for restructuring the function. This document should be read in conjunction with the business case for the change.

3. Does this proposal / decision require a full equality impact assessment? If no, please explain why.

(Please refer to section 1 in the toolkit above for guidance)

Yes	
-----	--

4. Please provide a summary of the steps taken, and the information used, to carry out this assessment, including any engagement undertaken

(Please refer to section 1 in the toolkit for guidance)

This assessment is made particularly to meet the specific need to assess the impact on the protected characteristic "pregnancy and maternity" which is of particular relevance in this project as two members of the team are on maternity leave.

In order to ensure fairness through the process the following steps have been taken

Regular 1 to 1 briefings

Regular team briefings and workshops

Formal and informal consultation process and response recorded and published to all staff

Frequent e-mail updates to home address at the same time as those who are office based

Hard copies of documents posted to home address when requested

When job matching the provision of free childcare and access to the DCC system via the Oak Tree Centre, to allow individuals the opportunity to complete the job matching forms.

Legal advice sought as to the employment status of staff on maternity leave post the job matching process.

We are following advice provided by our equalities officer and comply with the relevant HR policies. These policies have been impact assessed by HR.

The consultation process for all affected staff has been undertaken throughout the

project and a detailed log has been maintained recording the contact between staff and the project team, the queries they have raised and the answers they received. No equality issues have been raised by staff through consultation. The impact on females of the potential relocation of posts will be considered and staff have been asked to express an interest in the posts that most suit them. The process of re-structuring has not yet been completed therefore this document is a live document and will be updated as the project progresses particularly with reference to the potential impact of redundancy, moving staff locations and changes to terms and conditions. If the consultation process identifies any issues which impact staff disproportionately then action will be considered to mitigate this impact, including flexible working options.

- 5. Will this proposal / decision have a positive impact on any of the protected characteristics (age; disability; gender-reassignment; marriage and civil partnership; pregnancy and maternity; race; religion or belief; sex; and sexual orientation)?**
(Please refer to section 1 in the toolkit for a description of the protected characteristics)

Yes a positive and pro-active approach has been taken regarding the protected characteristic " pregnancy and maternity" which guarantees the employment rights of staff members on maternity leave.

- 6. Will this proposal / decision have a disproportionate negative impact on any of the protected characteristics (age; disability; gender-reassignment; marriage and civil partnership; pregnancy and maternity; race; religion or belief; sex; and sexual orientation)?**

No all members of staff have been given the opportunity to raise any concerns through the consultation process and no equality issues have been raised. This will continue to be monitored as the project moves into the next phase.

- 7. Has the proposal / decision been amended to eliminate or reduce any potential disproportionate negative impact? If no, please explain why.**

Yes	The proposal has been amended to take account of the enhanced rights of employees on maternity leave. Presently there are two members of staff on maternity leave which has resulted in both members of staff being offered team leader position. One member of staff has accepted the Team Leader (North) position whilst the other member of staff accepted a project officer position which shall be incorporated into the next phase of the restructuring process. Furthermore, the actual impact of all re-structures will be monitored corporately through workforce analysis by protected characteristic
-----	---

--	--

8. Have you identified any further actions to address and / or monitor any potential negative impact(s)?

Yes	The actual impact of the proposal will be reviewed after implementation to see if any lessons can be learned
-----	--

Action(s)	Owner	Date
Legal Advice Sought	Joanne Moore	10.03.13
Review advice and take appropriate action	Project Team	19.04.13
Posts offered to two people on maternity leave following job matching process	Peter McHugh	22.04.13
Impact assessment reviewed following the appointment of the team manager as this person will be responsible for the design of the team below team leader level	Peter McHugh	Start of Design of next phase of restructure

9. Declaration

Every reasonable effort has been made to eliminate or reduce any potential disproportionate impact on people sharing protected characteristics. The actual impact of the proposal / decision will be reviewed at the appropriate stage.

Review Date:	21.06.13
--------------	----------

Name of Lead Officer for Equality Impact Assessment	Date
Sian Owen	<10.04.13>

Please note you will be required to publish the outcome of the equality impact assessment if you identify a substantial likely impact.

Mae tudalen hwn yn fwriadol wag

Adroddiad i'r:	Pwyllgor Archwilio Cymunedau
Dyddiad y Cyfarfod:	12 Medi 2013
Awdur yr Adroddiad:	Y Cydlynnydd Archwilio
Teitl:	Rhaglen Waith Archwilio

1. Am beth mae'r adroddiad yn sôn?

Mae'r adroddiad yn cyflwyno rhaglen gwaith i'r dyfodol y Pwyllgor Archwilio Cymunedau i'r aelodau ei hystyried.

2. Beth yw'r rheswm dros lunio'r adroddiad hwn?

Gofyn i'r Pwyllgor adolygu a chytuno ar ei raglen gwaith i'r dyfodol, a rhoi'r wybodaeth ddiweddaraf i aelodau ar faterion perthnasol.

3. Beth yw'r Argymhellion?

Dylai'r Pwyllgor ystyried yr wybodaeth a ddarparwyd a chymeradwyo, adolygu neu addasu ei raglen gwaith i'r dyfodol fel y mae'n ystyried yn briodol.

4. Manylion am yr Adroddiad.

- 4.1 Mae Erthygl 6 Cyfansoddiad y Cyngor yn nodi cylch gorchwyl, swyddogaeth ac aelodaeth pob Pwyllgor Archwilio. Mae rheolau trefniadaeth pwyllgorau archwilio yn Adran 4 o'r Cyfansoddiad.
- 4.2 Yn unol â Chyfansoddiad Cyngor Sir Ddinbych, mae'n rhaid i bwyllgorau archwilio baratoi rhaglen waith a'i hadolygu. Drwy adolygu a blaenoriaethu materion mae modd i aelodau sicrhau bod y rhaglen waith yn cael ei harwain gan yr aelodau.
- 4.3 Ers sawl blwyddyn bellach mae pwyllgorau archwilio Sir Ddinbych wedi cyfyngu nifer yr adroddiadau y mae nhw'n eu derbyn pob cyfarfod i 4 adroddiad (nid yw hyn yn cynnwys adroddiad y Pwyllgor ar y rhaglen waith). Amcan y dull hwn yw hwyluso cael trafodaeth fanwl ac effeithiol ar bob eitem.
- 4.4 Gofynnir i'r Pwyllgor ystyried rhaglen waith ddrafft ar gyfer cyfarfodydd i ddod fel y nodwyd yn atodiad 1 a'i chymeradwyo, ei hadolygu neu ei diwygio yn ôl yr angen gan ystyried y canlynol:
 - materion yn codi gan aelodau'r Pwyllgor
 - materion wedi eu cyfeirio gan y Grŵp Cadeiryddion ac Is-Gadeiryddion Archwilio
 - Perthnasedd i flaenoriaethau'r Pwyllgor/y Cyngor/y Gymuned

- Cynllun Corfforaethol y Cyngor ac Adroddiad Blynyddol Cyfarwyddwr Gwasanaethau Cymdeithasol
 - llwyth gwaith cyfarfodydd
 - amseroldeb
 - canlyniadau
 - gwybodaeth a materion allweddol i'w cynnwys mewn adroddiadau
 - a ddylid gwahodd yr Aelod Arweiniol Cabinet (gan ystyried a yw eu presenoldeb yn angenrheidiol neu yn ychwanegu gwerth). (Cyfathrebir y penderfyniad ynglŷn â hyn at yr aelod arweiniol perthnasol)
 - cwestiynau i'r swyddogion / aelodau arweiniol y Cabinet.
- 4.5 At hyn, wrth ystyried eitemau i'w cynnwys yn y rhaglen waith, efallai y byddai aelodau'n cael budd o ystyried y cwestiynau canlynol wrth benderfynu a yw eitem yn addas neu beidio:
- beth yw'r mater dan sylw?
 - pwy yw'r budd-ddeiliaid?
 - beth sy'n cael ei ystyried mewn man arall?
 - beth y mae'r Pwyllgor angen ei wybod?
 - pwy sy'n gallu cynorthwyo?
- 4.6 Fel y nodwyd ym mharagraff 4.2 mae Cyfansoddiad Cyngor Sir Ddinbych yn gofyn i bwyllgorau archwilio baratoi rhaglen waith a'i hadolygu. I gynorthwyo gyda blaenoriaethu adroddiadau, os yw swyddog yn credu bod eitem yn haeddu cael ei chynnwys ar agenda'r Pwyllgor mae'n rhaid iddo/iddi ofyn yn ffurfiol i'r Pwyllgor dderbyn adroddiad ar yr eitem. I wneud hyn, mae'n rhaid cyflwyno 'ffurflen gais' sy'n nodi diben, pwysigrwydd a chanlyniadau posib yr eitem. Mae dwy ffurflen gais o'r fath wedi dod i law i'w hystyried gan y Pwyllgor yn y cyfarfod hwn. Mae'r cyntaf yn cyfeirio at y Cynllun Comisiynu Lleol Cefnogi Pobl (gweler Atodiad 2a). Wrth ystyried y cais hwn, gofynnir i'r Aelodau ystyried y nifer adroddiadau i'w cynnwys ar unrhyw raglen busnes fel y nodwyd ym mharagraff 4.3 uchod, a phenderfynu a ddylid gohirio unrhyw un o'r adroddiadau i'w cyflwyno i gyfarfod mis Hydref tan gyfarfod diweddarach neu eu derbyn fel adroddiadau ymgynghori neu er gwybodaeth. Mae'r ail gais yn ymwneud â 'Dylunio Cysyniad Man Gwyrdd – Prosiect Gwella Tai Gorllewin y Rhyl (WRHIP)' (gweler Atodiad 2b). Mae un o'r aelodau ward lleol yn awyddus i'r eitem hon gael ei hystyried gan y Pwyllgor Archwilio cyn ei chyflwyno i'r Cabinet. Gofynnir i'r pwyllgor ystyried y ddau gais.

Adroddiad Cynlluniau Tref ac Ardal

- 4.7 Trefnwyd adroddiad monitro chwarterol ar ddatblygiad Cynlluniau Tref ac Ardal i'w gyflwyno i'r Pwyllgor yn y cyfarfod presennol. Ond, oherwydd gwaith sydd ar y gweill i ddatblygu'r cynlluniau tref yn gynlluniau ardal, gofynnodd y swyddogion am gael gohirio cyflwyno'r adroddiad. Caniataodd y Cadeirydd y cais hwn ar yr amod bod trefniadau yn cael eu gwneud ar gyfer Pwynt Cyswllt Sengl i ddiweddarau'r Grŵp Ardal Aelodau (MAG) perthnasol mewn perthynas

â'r cynnydd gyda'r Cynllun Tref, a bod adroddiad gwybodaeth cyfunedig, sy'n manylu ar y cynnydd ym mhob ardal, yn cael ei gyflwyno i'r Aelodau Pwyllgor ym mis Hydref.

Rhaglen Gwaith i'r Dyfodol y Cabinet

- 4.8 Wrth benderfynu ar eu rhaglen waith mae'n bwysig fod pwyllgorau archwilio yn ystyried rhaglen waith y Cabinet. Ar gyfer y diben hwn, mae rhaglen waith y Cabinet wedi ei chynnwys yn Atodiad 3.

Datblygiad Penderfyniadau'r Pwyllgor

- 4.9 Yn Atodiad 4 mae tabl yn crynhoi penderfyniadau diweddar y Pwyllgor a gwybodaeth am y datblygiadau yn sgîl y penderfyniadau.

5. Grŵp Cadeiryddion ac Is-Gadeiryddion Archwilio

Dan drefniadau archwilio'r Cyngor mae Grŵp Cadeiryddion ac Is-Gadeiryddion Archwilio (SCVCG) yn gweithredu fel pwyllgor cydlynu. Cynhelir cyfarfod o'r SCVCG ar 5 Medi 2013. Bydd unrhyw faterion sy'n codi o'r cyfarfod hwnnw sy'n effeithio'n uniongyrchol ar y Pwyllgor Archwilio Cymunedau yn cael eu hadrodd ar lafar i'r Pwyllgor ar 12 Medi.

6. Sut mae'r penderfyniad yn cyfrannu at y Blaenoriaethau Corfforaethol?

Bydd archwilio effeithiol yn gymorth i'r Cyngor gynnal y blaenoriaethau corfforaethol yn unol ag anghenion cymunedau a dymuniadau trigolion. Bydd datblygu ac adolygu'r rhaglen waith gydlynol yn barhaus yn cynorthwyo'r Cyngor i fonitro ac adolygu materion polisi.

7. Beth yw prif gasgliadau'r Asesiad o Effaith ar Gydraddoldeb a gynhaliwyd am y penderfyniad?

Ni chynhaliwyd Asesiad o Effaith ar Gydraddoldeb er diben yr adroddiad hwn gan nad yw ystyried rhaglen waith i'r dyfodol y Pwyllgor yn debygol o gael effaith andwyol neu annheg ar bobl sy'n rhannu nodweddion sydd wedi'u diogelu.

8. Beth fydd yn ei gostio a sut bydd yn effeithio ar wasanaethau eraill?

Mae'n bosib y bydd yn rhaid i wasanaethau neilltuo amser swyddog i gynorthwyo'r Pwyllgor gyda'r eitemau a nodwyd yn y rhaglen waith a chydag unrhyw gam gweithredu yn dilyn ystyried yr eitemau hynny.

9. Pa ymgynghoriadau a gynhaliwyd?

Does dim angen cynnal ymgynghoriad ar yr adroddiad hwn. Fodd bynnag, mae'r adroddiad ei hun a'r ystyriaeth a roir gan y Pwyllgor i'w

raglen waith ar gyfer y dyfodol yn gyfystyr ag ymgynghoriad gyda'r Pwyllgor o ran ei raglen waith.

10. Pa risgiau sy'n bodoli ac a oes unrhyw beth y gallwn ei wneud i'w lleihau?

Nid oes risg wedi ei ganfod o ran y Pwyllgor yn ystyried ei raglen waith. Fodd bynnag, wrth adolygu ei raglen waith yn rheolaidd gall y Pwyllgor sicrhau bod meysydd sy'n peri pryder yn cael eu hystyried a'u harchwilio fel y maen nhw'n dod i'r amlwg a bod argymhellion yn cael eu gwneud er mwyn mynd i'r afael â nhw.

11. Pŵer i wneud y Penderfyniad

Yn unol ag Erthygl 6.3.7 Cyfansoddiad y Cyngor mae'n rhaid i bwyllgorau archwilio'r Cyngor baratoi rhaglen waith a'i hadolygu.

Swyddog Cyswllt: Y Cydlynnydd Archwilio
Rhif Ffôn: (01824) 712554
E-bost: dcc_admin@denbighshire.gov.uk

Communities Scrutiny Committee Forward Work Plan

Note: Items entered in italics have not been approved for submission by the Committee. Such reports are listed here for information, pending formal approval.

Meeting	Lead Member(s)	Item (description / title)	Purpose of report	Expected Outcomes	Author	Date Entered
17 October	Cllr. Hugh H Evans	1 Rhyl Going Forward Programme (Quarterly Report)	To evaluate and monitor the Programme's progress and achievements in delivering its anticipated outcomes; and (ii) identify any slippages with the Programme's delivery	Ensuring that the Programme: (i) has sufficient capacity, resources and the necessary commitment to deliver the intended outcomes for the Rhyl area; (ii) supports the future vision for Rhyl, and is conducive with the wider regeneration agenda for Denbighshire; and (iii) delivers a viable, sustainable future for the area and county in general, with improved long-term employment prospects and outcomes for residents	Tom Booty/Mark Dixon	September 2012
	Cllr. David Smith	2 Anti-Fouling Strategy	To review the effectiveness of the strategy, marketing/communication strategy and action plan in delivering its objectives (report to include full costings of the campaign and enforcement action, impact of campaign, statistics, information on the number of legal cases pursued/outstanding and the costs associated with their enforcement (incl. costs awarded), comparison on the number of Fixed Penalty Notices	An understanding of the progress made to date with the Strategy and identify any shortcomings or amendments required to the Strategy at an early stage	Hywyn Williams	April 2013

Tudalen 63

Communities Scrutiny Committee Forward Work Plan

Meeting	Lead Member(s)	Item (description / title)	Purpose of report	Expected Outcomes	Author	Date Entered
			(FPNs) issued with respect to dog fouling and litter (including income generated)			
	Cllr. David Smith	3 Caravan Sites Strategy for Denbighshire	To consider the draft multi-agency Caravan Sites Strategy for the County (including the risk and impact analysis of the strategy's proposals)	Improved regulation and enforcement of caravan sites within the county will contribute towards delivering the Council's economic ambition whilst ensuring that vulnerable people are protected and assisted to live independent lives	Graham Boase/Paul Mead	July 2013
	Cllr. David Smith	4 Draft Flood Management Strategy	To consider the final draft version of the Strategy following public consultation	Pre-decision scrutiny and the formulation of recommendations to County Council with respect to approving the Strategy and its subsequent maintenance and monitoring arrangements	Wayne Hope	April 2013 (allocated by SCVCG June 2013)
	Cllr. Bobby Feeley	5 <i>Supporting People Local Commissioning Plan</i>	<i>To consider the:</i> <i>(i) allocation of spend and projects for 2014-15 and outline plans for 2015-16; and</i> <i>(ii) proposals to manage significant budget cuts</i>	<i>Scrutiny of ring-fenced grant funding proposals for housing related support services in Denbighshire currently valued at approximately £6.7million per year to ensure they are utilised effectively, realise optimum value for money in protecting vulnerable people and assisting them to live independent lives in good quality housing despite continued funding cuts</i>	<i>Katie Newe</i>	<i>September 2013</i>
28 November	Cllr. Hugh Irving	1 Community Covenant with the Armed Forces	To give an annual update on how the measures introduced under the covenant have supported the	Identification of improvements to the covenant and the formulation of recommendations to strengthen	David Davies	Dec 2012

Communities Scrutiny Committee Forward Work Plan

Meeting	Lead Member(s)	Item (description / title)	Purpose of report	Expected Outcomes	Author	Date Entered
		(Nov/Dec 2013)	armed forces community in Denbighshire, and for the Committee to consider any changes to provision	it		
	Cllr. David Smith	2 Draft Highways Asset Management Strategy and 3 year Highways Capital Plan	To consider the draft Strategy, the proposed three year capital plan and a summary of the Working Group's work and views	Detailed consideration of the Strategy and Capital Plan and the formulation of recommendations with respect to them will assist the Authority to deliver its ambitions in relation to improving the County's roads and providing clean and tidy streets	Steve Parker/Mike Hitchings/Tim Towers	July 2013
23 January 2014	Cllrs Hugh H Evans & Huw Ll Jones	1 Town and Area Plans (Quarterly Report)	To monitor the Council's performance in delivering its town plans and their benefit to the towns themselves and outlying communities	(i) identification of any slippages with the plans' deliveries and actions to improve performance; (ii) assist the Council to come closer to its communities	Rebecca Maxwell/Peter McHugh	January 2013
	Cllr. Hugh H Evans	2 Rhyl Going Forward Programme (Quarterly Report)	To evaluate and monitor the Programme's progress and achievements in delivering its anticipated outcomes; and (ii) identify any slippages with the Programme's delivery	Ensuring that the Programme: (i) has sufficient capacity, resources and the necessary commitment to deliver the intended outcomes for the Rhyl area; (ii) supports the future vision for Rhyl, and is conducive with the wider regeneration agenda for Denbighshire; and (iii) delivers a viable, sustainable future for the area and county in general, with improved long-term employment prospects and outcomes for residents	Tom Booty/Mark Dixon	September 2012
	Cllrs.	3 <i>Concept Design of</i>	<i>Pre—decision scrutiny of the</i>	<i>Assurances that the recommended</i>	<i>Carol L Evans</i>	<i>August</i>

Communities Scrutiny Committee Forward Work Plan

Meeting	Lead Member(s)	Item (description / title)	Purpose of report	Expected Outcomes	Author	Date Entered
	Hugh H Evans & David Smith		<i>Green Space - WRHIP</i>	<i>design proposals and the consultation process with respect to the design</i>	<i>design conforms that the brief given and that all viewpoints/observations have been considered</i>	2013
6 March						
3 April	Cllrs Hugh H Evans & Huw Ll Jones	1	Town and Area Plans (Quarterly Report)	To monitor the Council's performance in delivering its town plans and their benefit to the towns themselves and outlying communities	(i) identification of any slippages with the plans' deliveries and actions to improve performance; (ii) assist the Council to come closer to its communities	Rebecca Maxwell/Peter McHugh January 2013
15 May	Cllr. Hugh H Evans	1	Rhyl Going Forward Programme (Quarterly Report)	To evaluate and monitor the Programme's progress and achievements in delivering its anticipated outcomes; and (ii) identify any slippages with the Programme's delivery	Ensuring that the Programme: (i) has sufficient capacity, resources and the necessary commitment to deliver the intended outcomes for the Rhyl area; (ii) supports the future vision for Rhyl, and is conducive with the wider regeneration agenda for Denbighshire; and (iii) delivers a viable, sustainable future for the area and county in general, with improved long-term employment prospects and outcomes for residents	Tom Booty/Mark Dixon September 2012
May/June	Cllr. Bobby Feeley	1	The provision of Day Care Services in Denbighshire	To evaluate the Council's provision of day care services across the County	An evaluation of the Council's Day Care Services' provision and its effectiveness in delivering the corporate priorities of protecting	Phil Gilroy/Helena Thomas May 2013

Communities Scrutiny Committee Forward Work Plan

Meeting	Lead Member(s)	Item (description / title)	Purpose of report	Expected Outcomes	Author	Date Entered
				vulnerable people and helping them to live as independently as possible, and modernising the council to deliver efficiencies and improve services for its customers, will enable members to identify any slippages, gaps in service delivery or risks to residents		
	Cllr. David Smith	2 Food Review	To monitor the delivery of the task and finish group/Cabinet's recommendations with regards to the Council's policies and procedures with respect to food procurement, regulation and contract management	Assurances that all practical measures in place to ensure maximum safety and provenance of food materials used by the Council and arms length organisations are enforced and adhered to with a view to protecting residents, businesses and visitors	Hywyn Williams	February 2013

Tudalen 67

Future Issues

Item (description / title)	Purpose of report	Expected Outcomes	Author	Date Entered
Community Infrastructure Levy (CIL)	To outline the proposals for implementing the CIL in Denbighshire	The development of an appropriate and effective CIL scheme for the County	Graham Boase/Angela Loftus	February 2013

For future years

Information/Consultation Reports

Communities Scrutiny Committee Forward Work Plan

Information / Consultation	Item (description / title)	Purpose of report	Author	Date Entered
Information Report [October 2013]	Economic Ambition Strategy	To define the proposed outcomes of the Strategy and detail their delivery timelines, delivery confidence status and the measures that will be used to gauge achievement	Rebecca Maxwell/Peter McHugh	May 2013
Information Report [October 2013] In lieu of report to Committee September 2013	Town and Area Plans (Quarterly Report)	To monitor the Council's performance in delivering its town plans and their benefit to the towns themselves and outlying communities	Rebecca Maxwell/Peter McHugh	January 2013 (rescheduled September 2013)
Information Report [summer 2013]	Supporting People Funded Internal Services in Denbighshire	To outline details of the further funding reductions announced in July 2013, their impact on services provided by the Council and the proposed measures to be taken to mitigate the effects of the funding reductions and the associated risks to vulnerable people. (The report to include an overview of all key services dependent on SP funding and to include case studies for members' information)	Gwynfor Griffiths/Katie Newe	July 2013
Information Report (Quarterly) [October/November]	Local Housing Strategy	To outline the progress to date in implementing the Local Housing Strategy 2013-18 and in delivering the associated action/delivery plan (to include an exceptions report on actions not meeting targets or areas of slippage against anticipated timescales)	Simon Kaye/Sue Lewis	July 2013

Tudalen 68

Note for officers – Committee Report Deadlines

Meeting	Deadline	Meeting	Deadline	Meeting	Deadline
17 October	3 October	28 November	14 November	23 January 2014	9 January 2014

Communities Scrutiny Committee Forward Work Plan

Communities Scrutiny Work Programme.doc

03/09/13 RhE

Tudalen 69

Mae tudalen hwn yn fwriadol wag

Tudalen 70

PROPOSAL FORM FOR AGENDA ITEMS FOR SCRUTINY COMMITTEES					
NAME OF SCRUTINY COMMITTEE		Communities			
DATE OF MEETING / TIMESCALE FOR CONSIDERATION		17 th October 2013			
TITLE OF REPORT		Supporting People Local Commissioning Plan			
PURPOSE	1. Why is the report being proposed? (see also the checklist overleaf)	<p>The Supporting People (SP) programme enables vulnerable people to live independently and contributes to the prevention of homelessness.</p> <p>The programme supports people who need housing and contributes towards tackling the issues of transience, poverty and multiple deprivation. The purpose of proposing the report is to consult with members on recent changes to SP services and on allocation of Supporting People Programme Grant (SPPG) including proposals to manage a minimum 5% cut to Denbighshire's SPPG funding.</p> <p>The SP Local Commissioning Plan replaces the previous Supporting People Strategy and Operational Plan (SPOP).</p>			
	2. What issues are to be scrutinised?	<ul style="list-style-type: none"> Allocation of spend and projects for 2014-15 and outline plans for 2015-16 Proposals to manage significant budget cuts 			
	3. Is it necessary/desirable for witnesses to attend e.g. lead members, officers/external experts?	Yes: the Supporting People Manager, the Strategic Development Manager for Adult & Business Services and the Director for Planning and Wellbeing.			
	4. What will the committee achieve by considering the report?	Scrutiny of ring-fenced grant funding proposals for housing related support services in Denbighshire currently valued at approximately £6.7million per year. To note the impact of funding cuts for Denbighshire.			
	5. Score the topic from 0 – 4 on aims & priorities and impact (see overleaf)*	<table border="1"> <thead> <tr> <th>Aims & Priorities</th> <th>Impact</th> </tr> </thead> <tbody> <tr> <td>3</td> <td>3</td> </tr> </tbody> </table>	Aims & Priorities	Impact	3
Aims & Priorities	Impact				
3	3				
ADDITIONAL COMMENTS		Under revised Supporting People guidance, local SP commissioning plans and spend plans are reported to the new regional collaborative committee (RCC) and then to the Welsh Government. Once plans have been agreed in Denbighshire, they will be collated into a regional plan for North Wales and submitted to the Welsh Government to allocate SPPG. The role of the RCC is to scrutinise local and regional plans and make recommendations to the minister on the allocation of SPPG in future years.			
REPORTING PATH – what is the next step? Are Scrutiny's recommendations to be reported elsewhere?		Scrutiny recommendations will be reported to the Supporting People Planning Group (a multi-agency commissioning group chaired by the Corporate Director for Planning & Wellbeing. Recommendations will also be included in the cabinet report in November 2013, when the strategy and spend plan are finalised.			
AUTHOR		Katie Newe, Supporting People Manager.			

Please complete the following checklist:

	Yes	No
Is the topic already being addressed satisfactorily?		No
Is Scrutiny likely to result in service improvements or other measurable benefits?		No
Does the topic concern a poor performing service or a high budgetary commitment?	Yes	
Are there adequate resources / realistic possibility of adequate resources to achieve the objective(s)?	Yes	
Is the Scrutiny activity timely, i.e. will scrutiny be able to recommend changes to the service delivery, policy, strategy, etc?	Yes	
Is the topic linked to corporate or scrutiny aims and priorities?	Yes	
Has the topic been identified as a risk in the Corporate Risk Register or is it the subject of an adverse internal audit or external regulator report?	Yes (in relation to financial impact)	

*The following table is to be used to guide the scores given:

Score	Aims & Priorities	Impact
0	No links to corporate/scrutiny aims and priorities	No potential benefits
1	No links to corporate/scrutiny aims and priorities but a subject of high public concern	Minor potential benefits affecting only one ward/customer/client group
2	Some evidence of links, but indirect	Minor benefits to two groups/moderate benefits to one
3	Good evidence linking the topic to both aims and priorities	Moderate benefits to more than one group/substantial benefits to one
4	Strong evidence linking both aims and priorities, and has a high level of public concern	Substantial community-wide benefits

SCORING

Aims & Priorities

4	Possible topic for Scrutiny – to be timetabled appropriately	Priority topic for Scrutiny – for urgent consideration
3		
2	Reject topic for Scrutiny – topic to be circulated to members for information purposes	Possible topic for Scrutiny – to be timetabled appropriately
1		

0 1 2 3 4
Impact

PROPOSAL FORM FOR AGENDA ITEMS FOR SCRUTINY COMMITTEES		
NAME OF SCRUTINY COMMITTEE	Communities	
DATE OF MEETING / TIMESCALE FOR CONSIDERATION	23 rd January 2014	
TITLE OF REPORT	Concept Design of Green Space – West Rhyl Housing Improvement Project (WRHIP)	
PURPOSE	1. Why is the report being proposed? (see also the checklist overleaf)	The WRHIP is potentially the most complex project undertaken by the Council in partnership with Welsh Government and Clwyd Alyn Housing Association. The project seeks to redress the imbalance of housing tenure in west Rhyl and reduce the density of housing, particularly HMOs by acquiring properties in the heart of the ward, demolishing them and introducing an open green space and re-modelling the surrounding properties for family accommodation. DCC are responsible for delivering the Green Space in the heart of West Rhyl which has entailed the acquisition of 36 properties for demolition in order to create the park. Despite extensive consultation over a number of years which revealed that open space in West Rhyl was desirable, there has been some limited community opposition to this proposal. In order to overcome this negativity the Design Consultant is instructed to carry out extensive public engagement, particularly from residents who will benefit from the proposal and whose views will shape the design. In addition a west Rhyl ward Member who is a Green Space stakeholder group member has requested that in addition to Cabinet approval, the proposals are considered by Communities Scrutiny Committee to ensure that the community has been effectively engaged, and the design proposals are acceptable in terms of ongoing maintenance
	2. What issues are to be scrutinised?	Effective community engagement Concept design captures the community's desires The design ensures easy and affordable on going maintenance
	3. Is it necessary/desirable for witnesses to attend e.g. lead members, officers/external experts?	Desirable for ward Members and Head of Environmental Services to be present
	4. What will the committee achieve by considering the report?	Assurance that the design is in accordance with the brief given should a challenge occur
	5. Score the topic from 0 – 4 on aims & priorities and impact (see overleaf)*	Aims & Priorities
	4	4
ADDITIONAL COMMENTS		
REPORTING PATH – what is the next step? Are Scrutiny's recommendations to be reported elsewhere?	SIG report 24 th September 2013 Audit and Finance approval of tender submission 27 th September 2013 Concept design to Cabinet on 14 th January 2014 Scrutiny Committee 23 rd January 2014 Detailed design to Cabinet briefing on 3 rd March 2014	
AUTHOR	Carol Evans – West Rhyl Housing Improvement Project Manager	

Cabinet Forward Work Plan

Appendix 3

Tudalen 75

Meeting	Item (description / title)		Purpose of report	Cabinet Decision required (yes/no)	Author – Lead member and contact officer
24 September	1	Finance Report Update	To update Cabinet on the current financial position of the Council	Tbc	Cllr Julian Thompson-Hill / Paul McGrady
	2	Annual Performance Review 2012/13	To review the draft Annual Performance Review for 2012-13 and to recommend the report for adoption by full Council		Cllr Barbara Smith / Tony Ward
	3	Response to the Consultation on Town and Area Plans	To consider the response to the consultation on town and area plans	Tbc	Cllr Hugh Evans / Rebecca Maxwell
	4	Specialist Accommodation Protocol	To consider the protocol following a consultation exercise	Tbc	Sally Ellis
	5	Corporate Safeguarding Committee		Tbc	Sally Ellis
	6	Contract Award for the Outsourcing of Stores (Housing)	To award the contract for the outsourcing of Stores (Housing).	Yes	Cllr Hugh Irving / Peter McHugh
	7	North East Wales Sensory Support Service	To approve proposals for a North East Wales Sensory Support Service	Yes	Cllr Eryl Williams / Karen Evans / Jil Timothy

Cabinet Forward Work Plan

Tudalen 76

Meeting	Item (description / title)		Purpose of report	Cabinet Decision required (yes/no)	Author – Lead member and contact officer
	8	Three Counties Procurement Service	To consider proposals for the merger and implementation of a three counties (Gwynedd, Denbighshire and Flintshire) procurement and category management service.	Yes	Cllr Julian Thompson-Hill / Paul McGrady
	9	The Corporate Volunteering Strategy	To consider the draft strategy	Tbc	Cllr Hugh Evans / Cllr Hugh Irving / Jamie Groves / Alan Smith
	10	Treasury Management	To consider a report on treasury management.	Tbc	Cllr Julian Thompson-Hill / Paul McGrady
	11	Scrap Metal Dealers Act 2013	To consider the Council's arrangements for implementing the Act	Tbc	Gary Williams
	12	Items from Scrutiny Committees	To consider any issues raised by Scrutiny for Cabinet's attention.	Tbc	Scrutiny Coordinator
29 October	1	Finance Report Update	To update Cabinet on the current financial position of the Council	Tbc	Cllr Julian Thompson-Hill / Paul McGrady
	2	Faith Based Provision	To note the findings of the formal consultation on the faith review and to consider	Yes	Cllr Eryl Williams / Jackie Whalley

Cabinet Forward Work Plan

Meeting		Item (description / title)	Purpose of report	Cabinet Decision required (yes/no)	Author – Lead member and contact officer
			whether to proceed to the publication of the proposal by way of statutory notice.		
	3	Approval of Contract Award for Sub-regional Young Carers' Service	To award the contract	Yes	Vicky Allen
	4	Items from Scrutiny Committees	To consider any issues raised by Scrutiny for Cabinet's attention.	Tbc	Scrutiny Coordinator
	5	Common Allocation Policy	To update Cabinet on the current position	Tbc	Sue Lewis
	6	Vibrant and Viable Places - Funding bid for Rhyl Town Centre projects	To update members on progress.	No	Cllr Hugh Evans / Tom Booty / Sian Owen
26 November	1	Finance Report Update	To update Cabinet on the current financial position of the Council	Tbc	Cllr Julian Thompson-Hill / Paul McGrady
	2	Items from Scrutiny Committees	To consider any issues raised by Scrutiny for Cabinet's attention.	Tbc	Scrutiny Coordinator
17 December	1	Finance Report Update	To update Cabinet on the current financial position of the Council	Tbc	Cllr Julian Thompson-Hill / Paul McGrady

Cabinet Forward Work Plan

Meeting		Item (description / title)	Purpose of report	Cabinet Decision required (yes/no)	Author – Lead member and contact officer
	2	Corporate Plan QPR: Quarter 2 2013/14	To monitor the Council's progress in delivering the Corporate Plan 2012 -17	Tbc	Cllr Barbara Smith / Tony Ward
	3	Items from Scrutiny Committees	To consider any issues raised by Scrutiny for Cabinet's attention	Tbc	Scrutiny Coordinator
14 January 2014	1	Finance Report Update	To update Cabinet on the current financial position of the Council	Tbc	Cllr Julian Thompson-Hill / Paul McGrady
	2	West Rhyl Housing Improvement Project	Concept design of open green space to be considered	Tbc	Cllr Hugh Evans / Carol L Evans
	3	Items from Scrutiny Committees	To consider any issues raised by Scrutiny for Cabinet's attention.	Tbc	Scrutiny Coordinator
18 February	1	Finance Report Update	To update Cabinet on the current financial position of the Council	Tbc	Cllr Julian Thompson-Hill / Paul McGrady
	2	Items from Scrutiny Committees	To consider any issues raised by Scrutiny for Cabinet's attention.	Tbc	Scrutiny Coordinator
25 March	1	Finance Report Update	To update Cabinet on the	Tbc	Cllr Julian Thompson-

Cabinet Forward Work Plan

Meeting		Item (description / title)	Purpose of report	Cabinet Decision required (yes/no)	Author – Lead member and contact officer
			current financial position of the Council		Hill / Paul McGrady
	2	Corporate Plan QPR: Quarter 3 2013/14	To monitor the Council's progress in delivering the Corporate Plan 2012 -17	Tbc	Cllr Barbara Smith / Tony Ward
	3	Items from Scrutiny Committees	To consider any issues raised by Scrutiny for Cabinet's attention	Tbc	Scrutiny Coordinator
29 April	1	Finance Report Update	To update Cabinet on the current financial position of the Council	Tbc	Cllr Julian Thompson-Hill / Paul McGrady
	2	Items from Scrutiny Committees	To consider any issues raised by Scrutiny for Cabinet's attention.	Tbc	Scrutiny Coordinator
27 May	1	Finance Report Update	To update Cabinet on the current financial position of the Council	Tbc	Cllr Julian Thompson-Hill / Paul McGrady
	2	Items from Scrutiny Committees	To consider any issues raised by Scrutiny for Cabinet's attention.	Tbc	Scrutiny Coordinator
June	1	Finance Report Update	To update Cabinet on the current financial position of	Tbc	Cllr Julian Thompson-Hill / Paul McGrady

Cabinet Forward Work Plan

Meeting	Item (description / title)	Purpose of report	Cabinet Decision required (yes/no)	Author – Lead member and contact officer
		the Council		
	2 Corporate Plan QPR: Quarter 3 2013/14	To monitor the Council's progress in delivering the Corporate Plan 2012 -17	Tbc	Cllr Barbara Smith / Tony Ward
	3 Items from Scrutiny Committees	To consider any issues raised by Scrutiny for Cabinet's attention	Tbc	Scrutiny Coordinator

Note for officers – Cabinet Report Deadlines

Meeting	Deadline	Meeting	Deadline	Meeting	Deadline
September	10 September	October	15 October	November	12 November

Updated 20/08/2013 - SP

Cabinet Forward Work Programme.doc

Progress with Committee Resolutions

Date of Meeting	Item number and title	Resolution	Progress
4 July 2013	6. Control of Caravan Sites	RESOLVED that:- (i) The Committee receive and note the report (ii) A multi-agency report and risk analysis/impact analysis along with a draft Caravan Sites Strategy for Denbighshire be brought back to the Committee in October 2013 for members' consideration	Report scheduled into the work programme for October 2012 (see Appendix 1)
	8. Condition of the County's Highways	RESOLVED that:- (i) Members receive and approve the report. (ii) The Committee agreed that the draft Highways Asset Management Strategy and associated three year capital plan be presented to the Communities Scrutiny Committee in November 2013 following the establishment of the Working Group.	Strategy and Plan scheduled into the Committee's work programme for November 2013 (see Appendix1)
	9. Developing the Local Housing Strategy – Denbighshire 2013-18	RESOLVED that:- (i) Members receive and note the report and the draft Local Housing Strategy 2013-18 (ii) a quarterly "information report" on the Local Housing Strategy implementation plan be submitted to the Committee for monitoring purposes, with the proviso that it may call the Lead Member and officers in if any areas of concern came to light	First report provisionally scheduled for circulation to members during October or November 2013
	10. Update on Supporting People	RESOLVED that: (i) Members receive and note the report	

	<p>Funded Internal Services in Denbighshire</p>	<p><i>(ii) An update report be provided to Communities Scrutiny Committee detailing the further cuts announced by the Welsh Government in July 2013, their impact on the services provided by the Council, and the measures to be taken to mitigate the effects of the funding reductions and safeguard vulnerable people.</i></p>	<p>See Information Brief document circulated to Committee members and appendix 2a to this Scrutiny Work Programme report</p>
--	--	--	--